



# Pick-Up/Drop-Off Procedures

**Drop-off** begins at **7:55 am**. Please do not arrive earlier than 8:00 am. Students enter the front door and proceed directly to their classroom.

**Pick-up** starts at **3:20 pm**. Students exit through the main doors. Please stay in your car and pull forward as you are able. 4-5 cars will be loaded at a time.

Please pull all the way to the "Pull Forward" sign to allow space for vehicles behind you.

Please wait in your vehicle with your child until the vehicle ahead of you moves forward. Do not attempt to pass other vehicles in the pick-up line.

Do not wait to turn into the school drive on Spruce Street. Use Dallas Street as the continuation of the pick-up line.

