

**Adel DeSoto Minburn Community School District  
Regular Board Meeting  
District Administration Center, Adel, Iowa  
April 10, 2017  
6:00 P.M.**

**Attendance:**

Present:

Tim Canney  
Bart Banwart

Absent:

Rod Collins

Kelli Book  
Kim Roby

Superintendent Greg Dufoe  
Secretary Nancy Gee

**Call to Order/Roll Call:** The meeting was called to order by President Tim Canney. Roll call was taken. Present were Bart Banwart, Kim Roby, Kelli Book, and Tim Canney. Rod Collins was absent.

**Adoption of Agenda:** It was moved by Banwart, seconded by Book, to adopt the agenda as presented. Motion carried unanimously. (Collins was absent.)

**Consent Agenda:** It was moved by Roby, seconded by Banwart to approve the items under the consent agenda as presented. Motion carried unanimously. (Rod Collins was absent.) Minutes, bills and claims and financial reports were reviewed and accepted. A transfer of \$100,500 from the PPEL Fund to the Debt Service Fund and a transfer of \$134,301.81 from the SILO/SAVE Fund to the Debt Service Fund were approved. Both transfers were for principal and interest payments due. Resignations/terminations effective at the end of the 2016-17 school year were accepted from Del Buchman, track coach, Kate Ehram, kindergarten teacher, Kelsey Gaffney, girls' basketball coach, Chris Ocak, social studies teacher and boys' basketball coach, and Fred Pruitt, custodian. A resignation was accepted from Lori Richardson, bus driver (effective 3/28/17). Pending successful background checks, new contracts were offered to Denton Hopkins, third grade teacher, (2017-18 school year), Traci Wilken, office assistant, (TBD), and Travis Wilkens, technology integration specialist, (effective August 1, 2017). Kimberly Anderson was announced as the new elementary principal (2017-18). A new two-year contract was offered to JoLynn Blair for the Child Care Director position. The Board had the first reading of the revisions to the Wellness Policy (507.10). The request by McKenzie Gettler to take four FFA students to Oklahoma in May to compete in the 2017 National Land and Range Judging Contest was approved. The open enrollment-in requests for 2016-17 were approved for Benjamin Daughenbaugh from Waukee and Alek McGuigan from Waukee. The open enrollment-out requests for 2017-18 for Bentley Webb to Van Meter and Aiden Shipman to Van Meter were approved.

**Welcome of Visitors/Open Forum:** President Canney welcomed visitors and invited public comments during Open Forum. Two high school students, Kaylee Hardin and Katlynn Lee expressed concerns on a bullying issue. Superintendent Dufoe asked them to address their concerns to the building principal as a starting point.

**Focus on Learning:**

High School Business and FCS Curriculum Update: Scott Schroeder and Kristen Harrell updated the Board on the new courses and curriculum implemented in business and family and consumer sciences including the new Sports and Entertainment Marketing course in business and ProStart – a culinary arts course – in FCS.

Other: Superintendent Dufoe shared information on the Iowa Assessment data noting that in all two subject areas, reading and math, students showed an increase in proficiency. In science, there was a very small decline. A full report will be given in May.

**FY 2018 Budget Hearing:** President Canney opened the hearing at 6:26 p.m. and asked if there were any comments from the public regarding the budget. No one spoke. President Canney closed the hearing at 6:27.

**FY 2018 Budget Determination:** It was moved by Book, seconded by Roby to adopt the FY 2018 Certified Budget as published. The overall tax levy rate is 17.9292. Motion carried unanimously. (Rod Collins was absent.)

**Set Hearing and Approve Publication of FY 2017 Budget Amendment:** Business Manager Gee explained that the current budget amendment will increase expenses in the “other” category due to the timing of construction projects and infrastructure for the Next Generation Technology Plan. This has no impact on property taxes. The increase of \$787,445 will be paid with existing funds in the Capital Projects Fund and the PPEL Fund. It was moved by Book, seconded by Roby to approve publication and to set a hearing for May 8, 2017 for the FY 2017 Budget Amendment. Motion carried unanimously. (Rod Collins was absent.)

**District Administration Center and DeSoto Intermediate Roof Projects Hearing:** President Canney opened the hearing at 6:29 p.m. and asked if there were any comments from the public regarding the roof projects. No one spoke. President Canney closed the hearing at 6:30.

**Award Bid for Roof Projects:** Bids were received from Academy Roofing (\$254,550), Brockway (\$298,000) and Flynn Midwest (\$227,000). It was moved by Book, seconded by Roby, to award the bid to Flynn Midwest for \$227,000. Motion carried unanimously. (Rod Collins was absent.)

**Resolution Authorizing the Redemption of General Obligation School Refunding Bonds, Series 2006, Dated April 1, 2006, on May 1, 2018 and Levying a Tax for the Redemption of School Bonds:** This resolution authorizes the Board to levy the \$285,000 in the Debt Service Fund and to use \$20,000 of cash on hand in the Debt Service Fund to pay towards the Series 2006 GO Bonds. This will save money in interest and will help with building our bonding capacity for future needs. It was moved by Banwart, seconded by Roby to adopt the resolution as stated. A roll call vote was taken with all voting aye. (Rod Collins was absent.)

**Approve Appendix of 28E Agreement with City for School Resource Officer for 2017-18:** It was moved by Book, seconded by Roby to approve the appendix of the agreement for 2017-18 for sharing the school resource officer with the City. The projected amount is \$40,573.39. Motion carried unanimously. (Rod Collins was absent.)

**Olsson Associates – Special Inspections and Testing – Stadium Building:** It was moved by Book, seconded by Roby to approve the testing services from Olsson Associates for the stadium building project for \$3,835.00. Motion carried unanimously. (Rod Collins was absent.)

**Community Use of Facilities – Special Requests:** It was moved by Book, seconded by Roby to approve the special request by a youth sport group to use the middle school/junior varsity softball/baseball field in April for team practice up to the start of the season and the request by the Adel Lions Club to use the middle school commons and auditorium in late June. Motion carried with three ayes. Banwart abstained and Collins was absent.

**Open Enrollment Resolution:** It was moved by Banwart, seconded by Roby to adopt a resolution to close open enrollment for the 2017-18 school year due to insufficient classroom space and the projected residential growth in the district. Open enrollment for 2017-18 will be closed subject to the exceptions provided for in Policy 501.3. Motion carried with three ayes. Book abstained and Collins was absent.

**Classified and Administrative Settlement for 2017-18:** It was moved by Banwart, seconded by Book to approve a 2.78% total salary and benefit package for classified and administrative staff for 2017-18. This is the same amount approved for certified staff. Motion carried unanimously. (Rod Collins was absent.)

**Wide Area Network Project:** Jason Deal, Director of Technology and Communications proposed that the district install a self-provisioned district owned fiber-optic network to connect all buildings together which will replace the service from Mediacom that the district has had for the last five years. It will provide an unlimited amount of bandwidth and be important for future demands as we implement the Next Generation Technology. The district will have to pay approximately \$274,000 upfront but it will replace the current service that costs the district \$54,000 per year. The bids received from Mediacom for the increase to bandwidth were \$108,000 per year. This project will be funded with PPEL Funds. It was moved by Book, seconded by Roby to approve the project. Motion carried unanimously. (Rod Collins was absent.)

**Internet Service Provider Contract:** It was moved by Banwart, seconded by Book to approve the bid from Mediacom for an increase in internet service with the ICN from 160 mbps to 300 mbps pending the contract to be split from the phone. The current contract expires June 30, 2017. The service will cost approximately \$1,700 per month which is an increase from \$1,372 the district is currently paying. Motion carried unanimously. (Rod Collins was absent.)

**Administrative Reports:**

**Construction Update:** Lucas Asche gave a brief update on an upcoming walk through at the high school.

**Adjournment:** It was moved by Roby, seconded by Book to adjourn. The motion carried unanimously (Rod Collins was absent.) President Canney adjourned the meeting at 6:47 p.m.

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Minutes approved as

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Tim Canney, President

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Dated

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Nancy Gee, Secretary