

**Adel DeSoto Minburn Board of Education
Annual Meeting – Monday, September 21, 2015
6:00 p.m. @ ADM MS Board Room**

Attendance:

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Kelli Book, President Tim Canney, Bart Banwart, and Vice President Kim Roby. Rod Collins arrived at 6:08.

Agenda: It was moved by Banwart, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously. (Collins was absent.)

Approval of Minutes: It was moved by Banwart, seconded by Book to approve the minutes of August 10, 2015, August 20, 2015, and August 31, 2015 as presented. Motion carried unanimously. (Collins was absent.)

Approval of Bills/Claims: It was moved by Roby, seconded by Book to approve the bills and claims as presented. Motion carried unanimously. (Collins was absent.)

Monthly Financial Reports: The Board reviewed the August monthly financial reports. It was moved by Roby, seconded by Banwart to accept the monthly financial reports as presented. Motion carried unanimously. (Collins was absent.)

Examine Financial Accounting Books for Fiscal Year 2015: Board Secretary/Treasurer Nancy Gee presented Affidavits from Lincoln Savings Bank in Adel and Wells Fargo in Minneapolis showing the bank balances as of June 30, 2015. The Treasurer's Annual Report for Fiscal Year 2015 was presented to the Board with an Annual Financial Health Report for the General Fund. It was moved by Banwart, seconded by Book to accept the secretary/treasurer report for the 2014-15 school year. Motion carried unanimously.

Abstract of Election: The Board Secretary reported on the canvas of votes. All three incumbents were re-elected to the Board. Bart Banwart, Tim Canney, and Kim Roby were elected to a four-year term.

Adjourn: At 6:24 p.m., it was moved by Banwart, seconded by Book to adjourn the annual meeting. Motion carried unanimously.

Organizational Meeting

Call to Order: Board Secretary Nancy Gee called the meeting to order. Roll call was taken with all members being present.

The newly elected board members were given the Oath of Office.

Election of Officers: Board Secretary opened the nominations for the office of President. Tim Canney was nominated and elected by acclamation. Board Secretary opened the nominations for the office of Vice-President. Kim Roby was nominated and elected by acclamation. Board Secretary administered the oath of office to the newly elected officers. President Canney assumed the chair from the Board Secretary.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Consent Agenda: It was moved by Book, seconded by Collins, to approve the items under the consent agenda as presented. Motion carried unanimously. Resignations were accepted from Pam Chebuhar, associate, Todd Cook, girls' basketball coach, Megan Godwin (9/30/15), food service worker, Judy Johnson (8/31/2015), food service worker, and Hailey Thompson, associate (9/16/15). Pending successful background checks, new contracts were offered to Joanne Avis, day care associate, David Baird, driver, Laura Bengtson, associate, Angel Craigmile, cheer coach, Nick Eshelman, food server worker, Karen Holm, associate, Tara Leete, dance coach, Tammy Stevens, bus associate, and Kylie Wrobel, associate. New contracts were offered to Kaci Hoskey, assistant day care director, Tabitha Johnston, bus associate, and Rhonda Leach-Becker, food server worker. Non-teaching coaching contracts were offered to Steve Cochran, girls' basketball coach, Scott Crannell, wrestling coach, Chris Hatchitt, wrestling coach, Ryan Henderson, boys' basketball coach, Donald Hess, boys' basketball coach, Thomas McMullin, boys' basketball coach, Cassandra Mueller, girls' basketball coach, Nic Rasmussen, girls' basketball coach, and Justin Schmauss, wrestling coach. A transfer for Roxanna Bennett from food service to district night custodian and Jill Whitson from district night custodian to Adel Elementary day custodian was accepted. The board approved the mentor teacher's Letter of Understanding. The agreements for services/special education contracts were accepted. The cooperative agreement with the University of Iowa for student teaching placement was approved. To help students who are minors to obtain work permits, Dr. Susan Donahue from Mercy Adel Medical Clinic was appointed to complete proofs-of-age certificates. The bus driver DOT physical reimbursement amount was increased to \$85 retroactive to July 1, 2015. The School Improvement Advisory Committee was appointed; the committee will assist in the development and monitoring of student achievement goals and advise on other issues. Open enrollment in requests for 2015-16 were approved for Abbigail and Gage Davis, from West Central Valley, Nevaeh and Trenton Kuhns from Panorama, Hailey and Natalie Lensch, from Waukee, Brooklynn, and Kinley Snyder from Winterset, Tobyus Vogel from Woodward Granger, and Alayna and Austin Younger from West Central Valley. Open enrollment out requests for 2015-16 were approved for Emily Hicks, to Clayton Ridge, Emerson Marrs, to Van Meter, and

Luis Serrano, to Clayton Ridge. An open enrollment in request for a student from Dallas Center Grimes was denied due to the IEP status and lack of classroom space per Board resolution in place. An open enrollment in requests for 2016-17 for Grant Curran, from Waukee was approved.

Selection of Negotiation Team: It was moved by Banwart, seconded by Book to have Rod Collins and Kim Roby continue their service on the Board's negotiation team. Motion carried unanimously.

IASB Legislative Delegate: It was moved by Banwart, seconded by Collins to have Kelli Book continue her service as the Board's IASB legislative delegate. Motion carried unanimously.

Request of Allowable Growth and Supplement Aid for a Negative Special Education Balance: The 2014-15 special education balance is a negative \$592,526.33. School districts are allowed to request to the SBRC for supplemental aid in the form spending authority (not cash). Current cash reserves are used for funding. It was moved by Roby, seconded by Collins to request allowable growth and supplement aid for this negative balance amount. Motion carried unanimously.

Superintendent Professional Development Plan 2015-16: It was moved by Collins, seconded by Banwart to approve the professional development plan as presented which focuses on facilities and curriculum revision. Motion carried unanimously.

Administrative Reports:

Construction Update: Director of Building and Grounds Lucas Asche gave an update on the progress at all of the building sites.

Athletic Facility Master Planning Update: Superintendent Dufoe reported that FRK is finishing up the master planning report and the committee will be reconvening soon to review.

Teacher Leadership and Compensation (TLC) Planning Update: Superintendent Dufoe reported that the selection committee will be finalized soon and the hiring process will begin in November.

Annual Yearly Progress (AYP) Update: Superintendent presented information regarding AYP and No Child Left Behind. The "target proficiency rate" in reading and math is 100%. In the 2014/15 school year, 81.6% of schools missed this target. Over 65% of schools were identified as "in need of assistance" meaning they have missed the target two years in a row. Mr. Dufoe referenced a quote from the Iowa Department of Education Director Ryan Wise stating, "the federal No Child Left Behind law reflects a flawed system of school accountability." ADM is on the watch list for reading; the ADM High School is on the watch for both reading and math; the ADM Middle School is considered a school in need of assistance for reading for year 2 but is removed from the list for math; DeSoto Intermediate is considered in need of assistance for year 2 for math and year 3 for reading and Adel Elementary is considered in need of assistance f

or reading and on the watch list for math. Mr. Dufoe also presented results from the Iowa Testing Program for ADM's performance in grades 3-11 in reading and math in comparison with the average of all schools in the AEA 11 region and the state, which shows ADM higher in almost all cases.

ACT Report: Superintendent Dufoe reported on the 2015 scores for the ACT's. The scores (23.7) are the second highest on record and are among the highest in the area.

Adjournment: It was moved by Collins, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:42 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary