

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:00 o'clock p.m. on the 11th day of November, 1996, in the High School Conference Room, Adel, Iowa.

The tentative agenda is as follows:

**BOARD MEETING AGENDA
HIGH SCHOOL CONFERENCE ROOM**

**November 11, 1996
7:00 P.M.**

OPENING:

7:00 PM Call to order
Roll call
Emergency additions and adoption of agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer financial reports
Welcome of visitors and open forum

ACTION ITEMS:

7:20 New activity positions
7:35 Review job description
7:40 Resignations, transfers, modifications, and new contracts
7:55 Open enrollment requests
8:00 Curriculum review
8:15 IASB legislative positions
8:30 Administrative reports
9:30 Employee evaluation (closed session)
10:00 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors

MINUTES OF BOARD OF EDUCATION

Regular Schoolhouse 7:00 p.m. November 11, 1996
 Kind of Meeting Meeting Place Time Month Day Year
 Day of Week Monday

MEMBERS

Present

Absent

Harold Hill Presiding Officer	
Don Flater	
Dan Heefner	
	Ray Hemphill
Steve Pedersen	
Tim Hoffman Superintendent of Schools	
Shirley McAdon Secretary-Board of Education	

Marginal headings of items of business. Items may be numbered consecutively.

Form 228 Pioneer Publishing Co., Kearney, Nebr.

Call to Order
Roll Call

The meeting was called to order. Roll call was taken. Present were Don Flater, Dan Heefner, Steve Pedersen, and President Harold Hill. Absent was Ray Hemphill. Visitors Kelley Hood and Principals Carole Schlapkohl, Elayne Stover, Dave Elgin, and Greg DeTimmerman.

Agenda

It was moved by Heefner, seconded by Flater, to adopt the agenda with the addition of "Substitute Teacher Pay" at 7:15 p.m. due to the recent receipt of survey results and administrative team meeting recommendations. Motion carried unanimously.

Minutes

It was moved by Pedersen, seconded by Heefner, to approve the minutes of the regular meeting October 14 as presented. Motion carried unanimously.

Bills

It was moved by Flater, seconded by Pedersen, to approve the bills as presented. Motion carried unanimously.

Mo.Fin.Rpts.

Monthly financial reports were reviewed and discussed. The LEA CAR was presented to the Board for review and acceptance.

Welcome of Visitors
Open Forum

President Hill welcomed visitors and invited public comments during Open Forum. President Hill remarked that he had attended the community musical and was impressed with the performances of the cast and the orchestra in such a challenging play.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held November 11, 1996
 Month Day Year

Substitute
Teacher
Pay

Superintendent recommended an increase in substitute teacher pay to remain competitive with surrounding districts. Other administrative strategies will be employed to try to increase the substitute teacher pool as well, since a shortage is causing some hardships. It was moved by Flater, seconded by Heefner, to increase substitute teacher pay to \$70/day. Motion carried unanimously.

New
Activity
Positions

Superintendent recommended activity positions and salaries for flag line, mock trial, academic decathlon, spring play, and technology student association because of requests from staff, a survey of schools our size, and the recommendations of Kelley Hood and Greg DeTimmerman. It was moved by Heefner, seconded by Flater, to approve new activity positions and salaries as presented. Motion carried unanimously.

Review
Job
Description

Superintendent recommended a job description for the new position of health associate to assist the school nurse. The draft was reviewed and modified. It was moved by Pedersen, seconded by Flater, to approve the health associate job description as modified. Motion carried unanimously.

Resignations,
Transfers,
Modifications,
and New
Contracts

Superintendent recommended resignations from Jan Wahlert, special ed teacher associate; Marilee McDonald, media associate; and Vicki Harrington, substitute teacher coordinator.

Superintendent recommended a modification for Marilee McDonald from .3 GATE at Minburn to .8 GATE at Minburn/DeSoto.

Superintendent recommended new contracts for Carolyn Hradek, special ed teacher associate; Leisa Hasty, special ed teacher associate; Cindy Borst, substitute teacher coordinator; Gene Zwiefel, middle school intramural football; Chris Myers, middle school intramural football; Lori Boston, middle school intramural volleyball; and Ann Heitz, middle school intramural volleyball.

It was moved by Heefner, seconded by Pedersen, to approve resignations, modifications, and new contracts as presented. Motion carried unanimously.

Superintendent announced transfers for Carol Flater from middle school media associate to Minburn building secretary; Pat Melroy from Minburn/Adel Elementary technology to Minburn/middle school media; Ann Hegstrom from DeSoto technology/GATE to DeSoto/Adel Elementary/Minburn technology; Roxanne Purdy from high school media associate to high school/middle school media associate; and Vicki Harrington from middle school secretary to health associate.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held November 11, 1996
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1228-B—Hammond & Stephens Co., Fremont, Nebr.

Open Enrollment Requests

Superintendent recommended approval of open enrollment requests for Andrew Cebuhar from Woodward-Granger to ADM and for Andrea Adams, Jessica Adams, and Christopher Adams from Perry to ADM, all for 1996-97. Superintendent recommended approval of an open enrollment request for Amy Cochran from Dexfield to ADM for 1997-98. It was moved by Flater, seconded by Heefner, to approve open enrollment requests as presented. Motion carried unanimously.

Curriculum Review

Curriculum Director Carole Schlapkohl presented the curriculum review cycle model that included the goals and strategies the district uses to review, improve, and assess district curricula. Discussion ensued.

IASB Legislative Positions

Superintendent presented IASB legislative suggestions for discussion. Discussion ensued.

Administrative Reports

Superintendent relayed a neighbor's complaint about dust from the gravel parking lot at the bus garage and possible remedies.

Superintendent presented the school audit for review and acceptance. Recommendations were discussed.

Superintendent reported the purchase of a pickup with a workbox for the maintenance department.

The use of a drug dog was discussed. Administration will solicit input from advisory committees, the community, and staff.

Business Manager presented information about the need for assistance in the business office due to the increase in documentation and volume. The Board directed the Business Manager to prepare a proposal for action at the next Board meeting.

Superintendent presented information and bids for proposals to remedy concerns expressed in the current fire marshal's inspection. Specifications will be prepared for competitive bidding.

The IASB Convention will be held November 21-22 in Des Moines.

Marginal headings of items of business. Items may be numbered consecutively.

Continuation of regular board meeting held November 11, 1996
Month Day Year

1228-B—Hammond & Stephens Co., Fremont, Nebr.

Employee Evaluation (Closed Session)

It was moved by Flater, seconded by Heefner, to move into closed session pursuant to Iowa Code Section 21.5 "to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session". Motion carried unanimously and the tape recorder was turned on at 10:25 p.m.

It was moved by Flater, seconded by Pedersen, to return to open session. Motion carried unanimously and the tape recorder was turned off at 11:00 p.m.

Adjournment

It was moved by Flater, seconded by Pedersen, to adjourn. Motion carried unanimously and the meeting was adjourned by President Hill at 11:00 p.m.

Minutes approved as amended

Dated 12/9/96

Harold Hill
Harold Hill, President
Shirley McAdon
Shirley McAdon, Secretary

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT		
GENERAL FUND		
NOVEMBER 11,1996		
VENDOR	DESCRIPTION	AMOUNT
A.R.T. STUDIO CLAY COMPANY	SUPP.	\$105.25
A-1 COPIES	SUPP.	\$26.50
ADDISON-WESLEY PUBLISHING CO,INC	SUPP.	\$166.60
ADEL & WINTERSET TV & APPLIANCE	EQUIP./SUPP.	\$1,028.24
ADEL AUTO SUPPLY	SUPP.	\$298.26
ADEL ROTARY CLUB	FEES	\$110.00
ADEL SUPER VALU	SUPP.	\$4.58
ADEL-DESOTO-MINBURN NUTRI FUND	SUPP.	\$506.72
ADEL-DESOTO-MINBURN STU ACT FUND	SUPP.	\$5.40
AIRTOUCH CELLULAR	TEL.	\$55.64
BENJAMIN T ALDRICH	FEES	\$67.00
AMERICAN CHORAL DIRECTORS ASSN.	FEES	\$45.00
ANNEAR EQUIPMENT, INC.	SUPP.	\$15.75
APPLE COMPUTER, INC.	COMP. EQUIP.	\$1,499.00
ARCHER TV & APPLIANCE	EQUIP.	\$150.00
AREA EDUCATION AGENCY 11	FEES/SUPP./SERV.	\$6,909.49
ARNOLD MOTOR SUPPLY	SUPP.	\$25.06
ASCD	FEES	\$73.00
AT&T	TEL.	\$85.94
ATI	SUPP.	\$1,141.56
AUTOMATED BUSINESS SYSTEMS INC.	SERV.	\$364.51
BAKER & TAYLOR COMPANY	SUPP.	\$88.81
BALDON & SON HARDWARE	SUPP.	\$660.23
BAUER BUILT INC.	SERV.	\$55.00
BEN FRANKLIN VARIETY STORE	SUPP.	\$599.73
JANE BISHOP	FEES	\$35.00
TERRY BLANCHARD	MILEAGE	\$31.20
BOONE & SCENIC VALLEY RAILROAD	FEES	\$375.00
NANCY BOSTON	MILEAGE	\$61.10
BOUND TO STAY BOUND BOOKS INC	SUPP.	\$234.85
BOYER PETROLEUM COMPANY	SUPP.	\$187.15
DEBRA BRANDT	REFUND	\$21.00
LAURA BRENNER	FEES	\$40.00
BRENTON BANK & TRUST CO.	PAYROLL TAXES	\$33,529.57
BRITAINS STANDARD PARTS INC	SUPP.	\$63.52
BUREAU OF EDUCATION & RESEARCH	FEES	\$109.00
BURTON E TRACY & CO. P.C.	SERV.	\$900.00
CABLES TO GO	COMP. EQUIP./SUPP.	\$797.65
CAPITAL SANITARY SPLY CO INC	SUPP.	\$72.70
CHELSEA HOUSE PUBLISHERS	SUPP.	\$128.08

VENDOR	DESCRIPTION	AMOUNT
FRANCES J CHRISTENSEN	MILEAGE	\$10.27
CITY OF ADEL	UTIL./SERV.	\$1,511.21
CITY OF DESOTO	UTIL.	\$510.42
CITY OF MINBURN	UTIL.	\$333.19
CITY SUPPLY CORPORATION	SUPP.	\$2,440.34
COMMUNICATIONS ENGINEERING CO.	SERV.	\$148.50
CONNIE COOPER	FEES	\$10.00
DALLAS CENTER-GRIMES COM. SCHOOL	TUITION	\$4,593.78
DALLAS COUNTY NEWS	PUBL.	\$672.81
DAUGHERTY SUPER MARKET	SUPP.	\$984.50
DAVIS PUBLICATIONS, INC.	SUPP.	\$58.50
DBS OF IOWA, INC.	SERV./SUPP.	\$698.66
DECKER SPORTING GOODS	SUPP.	\$51.00
DEMCO	SUPP.	\$81.77
DES MOINES INDEPENDENT CSD	TUITION	\$127.08
DES MOINES PLAYHOUSE	FEES	\$60.00
DES MOINES REGISTER & TRIBUNE	PUBL./SUPP.	\$261.45
DIAM PEST CONTROL	SERV.	\$125.00
DICK BLICK	SUPP.	\$234.15
DIVISION OF LABOR SERVICES	SERV.	\$405.00
DOORS INC	SUPP./SERV.	\$374.00
EDUCATIONAL DEVELOPMENT	SUPP.	\$131.20
EDUCATORS PROGRESS SERVICE, INC.	SUPP.	\$30.90
DAVE ELGIN	MILEAGE	\$23.62
ENTEX INFORMATION SERVICES, INC.	NETWORK	\$5,328.85
FAS-TRACK COMPUTER PRODUCTS	SUPP.	\$315.38
FERGUSON PUBLISHING COMPANY	SUPP.	\$156.90
FLAGHOUSE, INC.	SUPP.	\$98.25
BLAIR M FORBES	FEES	\$67.00
FULLERS STANDARD	FUEL	\$3,142.57
GENERAL TELEPHONE CO	TEL.	\$223.96
GEORGE LONG SPORTING GOODS, INC.	SUPP.	\$350.86
GLOBE MACHINERY & SUPPLY COMPANY	SUPP.	\$49.04
W W GRAINGER INC	SUPP.	\$401.85
GRANT WOOD	FEES	\$200.00
GRAYBAR ELECTRIC CO, INC.	SUPP.	\$53.62
DONALD GRUVER	SERV.	\$1,225.00
HAMMOND & STEPHENS	SUPP.	\$28.59
HARLAND HARDWARE	SUPP.	\$30.62
TERESA HARPTER	PHYSICAL	\$35.00
HEARTLAND CO-OP	FUEL	\$2,276.87
ERIN HEFNER	SUPP.	\$5.66
HI-WAY AUTO AND TIRE SERVICE	SERV.	\$90.00
THE HIGHSMITH CO INC	EQUIP.	\$171.51

VENDOR	DESCRIPTION	AMOUNT
TIMOTHY HOFFMAN	MILEAGE	\$120.05
HOOVER HIGH SCHOOL BAND	FEES	\$70.00
INTERNATIONAL READING ASSN.	FEES	\$38.00
IOWA ASSN OF SCHOOL BOARDS	FEES	\$10.00
IOWA FIRE EQUIPMENT CO.	SERV.	\$338.00
IOWA HS MUSIC ASSOCIATION	FEES	\$69.00
IOWA MUSIC EDUCATORS ASSOCIATION	SUPP.	\$30.00
IOWA STATE PRINTING DIVISION	SUPP.	\$36.00
IPERS	PENSION PLAN	\$24,252.28
J.T. SHANNON LUMBER CO., INC.	SUPP.	\$390.50
JACK OATTS JAZZ FESTIVAL	FEES	\$65.00
JERRY GREIF LAWN CARE	SERV.	\$422.50
JMC COMPUTER SERVICE INC	SUPP.	\$83.00
JOHNSTON DISTRIBUTING COMPANY	SUPP.	\$473.05
KIMBALL MIDWEST	SUPP.	\$170.07
KNIGHT-RIDDER INFORMATION, INC.	TEL.	\$2.60
KOCH BROTHERS	SERV.	\$54.89
LEARNING SERVICES	EQUIP.	\$2,593.34
DAVID LEONARD	MILEAGE	\$1.50
LERNER PUBLICATION COMPANY	SUPP.	\$86.72
LINCH AUTO PARTS	SUPP.	\$123.17
LIVE OAK MEDIA	SUPP.	\$340.92
LIVING HISTORY FARMS	FEES	\$664.00
LLB HABITAT	SUPP.	\$227.00
LUELLEN BROTHERS, INC.	SERV.	\$303.62
M & M SALES COMPANY	SERV.	\$90.96
MAC WAREHOUSE	EQUIP.	\$470.95
MALECKI MUSIC INC	SUPP.	\$98.89
MARCON SERVICES, LTD.	SERV.	\$602.24
MARILEE MCDONALD	MILEAGE/SUPP.	\$93.65
MCGRAW - HILL	SUPP.	\$275.08
MENARD, INC.	SUPP.	\$70.60
CLAUDIA MESTDAGH	FEES	\$60.00
LUANNE MEYER	FEES	\$40.00
MID IOWA GLASS CO., INC.	SERV.	\$209.00
MIDAMERICAN ENERGY	UTIL.	\$11,483.05
MIDWEST COMPUTER PRODUCTS, INC.	EQUIP./SUPP.	\$1,076.28
MIDWEST TECH PRODUCTS & SERVICES	EQUIP./SUPP.	\$678.41
MIDWEST WHEEL COMPANIES	SUPP.	\$140.52
MINBURN TELEPHONE COMPANY	TEL.	\$440.00
RIEMAN MUSIC	SUPP.	\$1,503.55
NATIONAL GEOGRAPHIC SOCIETY	SUPP.	\$39.95
DARYL NELSON	SUPP.	\$145.00
NET INS	TEL.	\$84.17

VENDOR	DESCRIPTION	AMOUNT
DORLA NEWELL	FEES	\$45.00
NEWSBANK, INC.	SUPP.	\$924.00
NUBALL MFG. CO.	SUPP.	\$764.24
BRAD NYDEGGER	SUPP./MILEAGE	\$42.16
NANCY O'DONNELL	FEES/MILEAGE	\$52.71
OFFICE DEPOT, INC.	SUPP.	\$1,053.48
PAYLESS CASHWAYS, INC.	SUPP.	\$24.88
J.W. PEPPER OF MINNEAPOLIS	SUPP.	\$289.30
PEPSI COLA GENERAL BOTTLERS INC	SUPP.	\$271.80
PER MAR SECURITY & RESEARCH CORP	SERV.	\$66.61
PERFECTION LEARNING CORP.	SUPP.	\$150.26
PERRY CHIEF	PUBL.	\$13.54
PERRY COMMUNITY SCHOOL DISTRICT	TUITION	\$3,675.04
PERRY PAINT & GLASS	SUPP.	\$195.00
PETROLEUM TECHNOLOGY LTD.	SUPP.	\$187.50
POSTMASTER	POSTAGE	\$455.19
PRATT AUDIO VISUAL & VIDEO CORP.	SUPP.	\$61.61
PRESIDENT'S CHALLENGE	SUPP.	\$79.95
QUILL CORPORATION	SUPP.	\$175.32
RACCOON RIVER CONFERENCE	FEES	\$450.00
RAMCO ELECTRIC CO.	SUPP.	\$91.30
FRANK RIEMAN MUSIC INC	SUPP.	\$58.38
S BUILDING CENTER INC	SUPP.	\$263.31
SAM'S CLUB DIRECT	SUPP.	\$323.27
CAROLE SCHLAPKOHL	MILEAGE	\$35.36
SCHOOL ADMINISTRATORS OF IOWA	FEES	\$281.00
SCHOOL HEALTH CORPORATION	SUPP.	\$38.12
SCHOOL SPECIALTY	SUPP.	\$197.21
LANA SCHROCK	FEES	\$35.00
NANCY SCHROEDER	FEES/MILEAGE	\$70.00
BONI SCHULTZ	FEES	\$80.00
SCIBA	FEES	\$75.00
SEABURY & SMITH	INS.	\$26,061.37
LANA SHEA	SUPP./MILEAGE	\$22.90
BETH SHIELDS	FEES	\$70.00
MARY SNOW	PHYSICAL	\$35.00
RHYS SOUTH	MILEAGE/FEES	\$194.28
SPIEGL MUSIC PUBLICATIONS	SUPP.	\$405.96
MIKE STEELE	SUPP.	\$24.14
STITZELL ELECTRIC SUPPLY CO	SUPP.	\$587.04
STRAUSS SAFE & LOCK	SUPP.	\$5.00
SUPERIOR BOOKS, INC.	SUPP.	\$109.11
JANICE TETRICK	FEES	\$35.00
THOMAS BUS SALES OF IOWA, INC.	SUPP.	\$519.20

VENDOR	DESCRIPTION	AMOUNT
U S WEST COMMUNICATIONS	TEL.	\$1,120.13
UNITED STATES ACADEMIC DECATHLON	SUPP.	\$156.00
UNITED STATES POSTAL SERVICE	POSTAGE	\$3,537.20
UNITED WAY OF CENTRAL IOWA	SUPP.	\$35.00
UPSTART	SUPP.	\$22.45
UZ ENGINEERED PRODUCTS	SUPP.	\$236.13
MARJ VAAGEN	SUPP.	\$15.70
VAN HORN PLASTICS, INC.	SUPP.	\$210.00
VAN METER COMMUNITY SCHOOL	FEES	\$9,187.55
WASTE MANAGEMENT OF IOWA	DISPOSAL .	\$737.02
WAYNE DENNIS SUPPLY COMPANY	SUPP.	\$366.48
WAYNE'S MUSIC SERVICE	SUPP.	\$60.00
JOELLEN WESSELMANN	FEES	\$75.00
WHOLESALE TOOL CO.	SUPP.	\$62.37
WOLIN & ASSOCIATES, INC.	SERV.	\$1,124.14
WOODWORKER'S SUPPLY	SUPP.	\$61.40
WORLD ALMANAC EDUCATION	SUPP.	\$65.53
MYRITTIS YONTZ	FEES	\$80.00
YOUNGERMAN MUSIC CO.	SUPP.	\$293.92
ZANER BLOSER EDUCATIONAL PUB	SUPP.	\$18.94
DEBORAH ZWIEFEL	MILEAGE	\$5.20
TOTAL		\$183,434.18
ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT		
DEBT SERVICE FUND		
NOVEMBER 11,1996		
VENDOR	DESCRIPTION	AMOUNT
NORWEST BANKS	BOND FEE	\$225.00
TOTAL		\$225.00

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ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT		
MANAGEMENT FUND		
NOVEMBER 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
IOWA DEPT. OF EMPLOYMENT SERVICES	UNEMPLOYMENT FEES	\$2,710.80
TOTAL		\$2,710.80
ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT		
PPEL FUND		
NOVEMBER 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
ALLIED CONSTRUCTION SERVICES, INC.	MS FACELIFT - LABOR	\$2,398.00
TOTAL		\$2,398.00

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ADEL-DESOTO-MINBURN COMMUNITY SCHOOL		
STUDENT ACTIVITY FUND		
NOVEMBER 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
ADEL-DESOTO-MINBURN GENERAL FUND	SUPP.	\$ 103.30
ADEL-DESOTO-MINBURN NUTRI FUND	SUPP.	\$ 35.00
AIRTOUCH CELLULAR	TEL.	\$ 38.95
MARY ALLEN	SERV.	\$ 150.00
AMSCO SCHOOL PUBLICATIONS, INC.	SUPP.	\$ 427.98
AT&T	TEL.	\$ 10.60
BALDON & SON HARDWARE	SUPP.	\$ 7.47
BEAMANS FABRIC	SUPP.	\$ 450.00
TIMOTHY A BELL	OFFICIAL	\$ 100.00
BEN FRANKLIN VARIETY STORE	SUPP.	\$ 299.23
JERRY BOND	DUES	\$ 35.00
BONNIES FLOWERS	SUPP.	\$ 139.50
TOD BROMAN	OFFICIAL	\$ 50.00
BSN SPORTS	SUPP.	\$ 258.70
GREG CHELLEEN	OFFICIAL	\$ 105.00
LOREN CHELLEEN	OFFICIAL	\$ 35.00
MARK CHELLEEN	OFFICIAL	\$ 105.00
DAUGHERTY SUPER MARKET	SUPP.	\$ 510.74
PHILLIP DAUTERIVE	OFFICIAL	\$ 35.00
DECKER SPORTING GOODS	SUPP.	\$ 315.75
MIKE DICK	OFFICIAL	\$ 100.00
DARRYL L DOWNS	OFFICIAL	\$ 70.00
ELECTRONIC ENGINEERING CO	SERV.	\$ 240.00
FARNER BOCKEN COMPANY	SUPP.	\$ 1,212.48
FREEMAN DECORATING COMPANY	SUPP.	\$ 120.00
FRESH BREWED COFFEE SERVICE	SUPP.	\$ 144.00
GEORGE LONG SPORTING GOODS, INC.	SUPP.	\$ 332.50
DOMINIC GIEGERICH	OFFICIAL	\$ 35.00
GOPHER SPORTS	SUPP.	\$ 210.79
CATHY HALDEMAN	SERV.	\$ 50.00
I.A.C.A.	DUES	\$ 65.00
IOWA WRESTLING FEDERATION	FEES	\$ 35.00
ISDTA	DUES	\$ 65.00
ALLEN JONES	OFFICIAL	\$ 70.00
KINDY'S	SUPP.	\$ 317.25
JAMES L KLOEWER	OFFICIAL	\$ 35.00
KUEMPER HIGH SCHOOL	FEES	\$ 25.00
M-F ATHLETIC COMPANY, INC.	SUPP.	\$ 270.95
LARRY L MCHONE	OFFICIAL	\$ 50.00
MENARD, INC.	SUPP.	\$ 123.43
DAVID NEUBAUER	OFFICIAL	\$ 100.00

ALICE O'CONNOR	SUPP.	\$ 65.00
OFFICE DEPOT, INC.	SUPP.	\$ 104.75
PEPSI COLA GENERAL BOTTLERS INC	SUPP.	\$ 386.38
PERRY CHIEF	PUBL.	\$ 84.89
TRACE PETERSEN	OFFICIAL	\$ 50.00
PIONEER RANDUSTRIAL	SUPP.	\$ 87.00
AMY RECH	MILEAGE	\$ 125.06
ROSE'S THEATRICAL SUPPLY	SUPP.	\$ 80.43
HAROLD F ROSSOW	OFFICIAL	\$ 50.00
S BUILDING CENTER INC	SUPP.	\$ 98.10
SAM'S CLUB DIRECT	SUPP.	\$ 218.63
SCHOLASTIC, INC.	SUPP.	\$ 87.50
JAMES E SCHWARTZKOPF	OFFICIAL	\$ 50.00
JASON SPOONER	MILEAGE	\$ 125.06
SPORTS A FOOT	SUPP.	\$ 1,023.75
SPORTSDESK, INC.	SUPP.	\$ 101.65
LINDA THACKER	MILEAGE	\$ 125.06
THE SHOPPER	PUBL.	\$ 53.30
THE STUART HERALD	PUBL.	\$ 62.78
THEATRICAL SHOP	SUPP.	\$ 70.88
TROPHIES PLUS	SUPP.	\$ 59.50
R SCOTT TRYON	OFFICIAL	\$ 35.00
U S WEST COMMUNICATIONS	TEL.	\$ 8.16
URBANDALE HIGH SCHOOL	FEES	\$ 55.00
WILLIAM WATSON	OFFICIAL	\$ 70.00
GARY WHITE	SERV.	\$ 350.00
J SCOTT WUNN	OFFICIAL	\$ 70.00
DAVID L WYCKOFF	OFFICIAL	\$ 100.00
	TOTAL	\$ 10,681.50

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ADEL-DESOTO-MINBURN COMMUNITY SCHOOL		
DAY CARE FUND		
NOVEMBER 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
BEN FRANKLIN	SUPP.	\$4.88
ORIENTAL TRADING CO. INC.	SUPP.	\$85.55
	TOTAL	\$90.43

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL		
AGENCY FUND		
NOVEMBER 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
KAREN KIMBER	SUPP.	\$11.47
KARLENE WHITON	SUPP.	\$7.34
	TOTAL	\$18.81

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Adel-DeSoto-Minburn Community School District		
School Nutrition Fund		
November 11, 1996		
VENDOR	DESCRIPTION	AMOUNT
ADM School	Telephone Bill	\$41.80
Baldon & Sons Hardware	Sink Repair	19.26
Ben Franklin Store	Supplies	28.30
Dallas County News	Milk Tickets	74.00
Demma Fruit Co.	Fruit	912.80
Farrell's Dist.	Ala Carte Items	90.84
Harker's	Food	964.75
Hawkeye Food Systems Inc.	Supplies & Food	6,397.20
Heartland Area Ed Agency	Food-Supplies-Handling	3,667.90
Iowa Donut Supply Co.	Donut Supplies	717.05
Iowa Orchards	Apples	128.00
Metz Baking	Bread Bill	1,102.98
Midwest Food Dist.	Supplies-Food	8,110.11
Betty Mulligan	Physical	35.00
NUBallManufacturing Inc.	Garbage Bag Liners	98.75
Pat's Pest Control	Pest Control	44.00
Roberts Dairy	Milk Bill	6,984.56
Liz Severidt	Mileage-Supplies	62.79
Wolin & Associates, Inc.	Equipment-Labor	1,911.41
Total		\$31,391.50

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Adel-DeSoto-Minburn Community School District	
November 1996 Payroll	
<u>TUTORING</u>	
C Winterboer	<u>\$284.00</u>
TOTAL	\$284.00
<u>SATURDAY SCHOOL</u>	
D Leonard	\$336.00
J Trask	\$48.00
TOTAL	\$384.00
<u>REPAIRS & MAINTENANCE</u>	
E Epley	\$923.75
D Nelson	<u>\$790.31</u>
TOTAL	\$1,714.06
<u>OFFICIALS</u>	
C Cooper	\$70.00
J Jetmund	\$70.00
D Severidt	\$175.00
M Steele	<u>\$175.00</u>
TOTAL	\$490.00
<u>INTERMURALS COACHES</u>	
L Boston	\$225.00
A Heitz	\$225.00
C Meyers	\$225.00
G Zwiefel	\$225.00
TOTAL	\$900.00
<u>SUBSTITUTE PRINCIPAL</u>	
B Kimber	<u>\$4,729.00</u>
TOTAL	\$8,501.06

JLA.
 DAF
 DRH

SM

Group Time Card for Installing software, moving hardware, boxing up trade-ins for Fruit Basket Upset				9/24 - 10/31 1996
Time:	Hours	Pay per Hour	Total Pay	
Daryl Nelson	30.50	\$10.00	\$305.00	
Linda Burk	11.00	\$10.00	\$110.00	
Scott Schroeder	18.75	\$10.00	\$187.50	
Pat Melroy	14.50	\$10.00	\$145.00	
Mike Raso	7.75	\$10.00	\$77.50	
Rhys South	19.00	\$10.00	\$190.00	
Mike Schlueter	10.50	\$5.25	\$55.13	
Joe Schafer	10.50	\$5.25	\$55.13	
Jason McDowell	4.00	\$5.25	\$21.00	
Jeremy Carscadden	4.00	\$5.25	\$21.00	
Brian Wilken	6.50	\$5.25	\$34.13	
Andy Cruse	6.50	\$5.25	\$34.13	
Colby Dawes	6.50	\$5.25	\$34.13	
Taylor Wilson	6.50	\$5.25	\$34.13	
Ben Young	6.50	\$5.25	\$34.13	
Chad Crawford	6.50	\$5.25	\$34.13	

11/5/96 Daryl Nelson

2/22
DAF
RKH

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 1996
Governmental Funds

	<u>General Fund</u>
Balance, September 30, 1996	\$ 158,864.24
Receipts, October	984,075.91
Expenditures, October	<u>646,782.67</u>
Balance, October 31, 1996	496,157.48
Invested	<u>10,467.86</u>
Cash	<u><u>\$ 485,689.62</u></u>
Balance, October 31, 1995	\$ 707,429.97

	<u>Capital Projects Fund</u>
Balance, September 30, 1996	\$.00
Receipts, October	.00
Expenditures, October	<u>.00</u>
Balance, October 31, 1996	\$.00
Invested	<u>.00</u>
Cash	<u><u>\$.00</u></u>
Balance, October 31, 1995	(\$ 2,690.11)

	<u>Debt Service Fund</u>
Balance, September 30, 1996	\$ 120,591.22
Receipts, October	112,004.11
Expenditures, October	<u>.00</u>
Balance, October 31, 1995 ⁶	\$ 232,595.33
Invested	<u>.00</u>
Cash	<u><u>232,595.33</u></u>
Balance, October 31, 1995	\$ 80,852.97

Adel-DeSoto-Minburn Community School District
Cash Receipts & Expenditures
Recapitulation of Funds - October 1996
Governmental Funds
Special Revenue Funds

Management Fund

Balance, September 30, 1996	\$ 131,941.32
Receipts, October	19,156.62
Expenditures, October	<u>3,723.80</u>
Balance, October 31, 1996	\$ 147,374.14
Invested	<u>12,526.41</u>
Cash	<u>\$ 134,847.73</u>
Balance, October 31, 1995	\$ 116,392.56

Physical Plant & Equipment Fund

Balance, September 30, 1996	(\$ 15,254.86)
Receipts, October	42,430.51
Expenditures, October	<u>2,730.27</u>
Balance, October 31, 1996	\$ 24,445.38
Invested	<u>.00</u>
Cash	<u>\$ 24,445.38</u>
Balance, October 31, 1995	\$ 78,399.40

Student Activity Fund

Balance, September 30, 1996	\$ 10,910.20
Receipts, October	28,680.92
Expenditures, October	<u>17,728.29</u>
Balance, October 31, 1996	\$ 21,862.83
Invested	<u>.00</u>
Cash	<u>\$ 21,862.83</u>
Balance, October 31, 1995	\$ 35,378.99

Adel-DeSoto-Minburn Community School District
 Cash Receipts & Expenditures
 Recapitulation of Funds - October 1996
Proprietary Funds
Enterprise Funds

	<u>School Nutrition Fund</u>
Balance, September 30, 1996	\$ 6,081.67
Receipts, October	36,875.69
Expenditures, October	<u>48,035.64</u>
Balance, October 31, 1996	(\$ 5,078.28)
Invested	<u>.00</u>
Cash	<u>(\$ 5,078.28)</u>
Balance, October 31, 1995	(\$ 2,340.44)

	<u>Day Care Fund</u>
Balance, September 30, 1996	\$ 23,924.00
Receipts, October	4,666.35
Expenditures, October	<u>2,448.65</u>
Balance, October 31, 1996	\$ 26,141.70
Invested	<u>.00</u>
Cash	<u>\$ 26,141.70</u>
Balance, October 31, 1995	\$ 17,626.30

Fiduciary Funds

	<u>Agency Fund</u>
Balance, September 30, 1996	\$ 11,600.83
Receipts, October	754.00
Expenditures, October	<u>136.00</u>
Balance, October 31, 1996	\$ 12,218.83
Invested	<u>.00</u>
Cash	<u>\$ 12,218.83</u>
Balance, October 31, 1995	\$.00

Adel-DeSoto-Minburn Community School District
Revenue & Expenditure Totals
October 1996

	<u>PREVIOUS</u>	<u>THIS MONTH</u>	<u>TO DATE</u>	<u>% OF BUDGET</u>
<u>GOVERNMENTAL FUNDS REVENUE</u>				
<u>GENERAL FUND</u>				
LOCAL SOURCES	\$ 164,110.79	\$ 424,336.27	\$ 588,447.06	23.7
STATE SOURCES	426,726.72	538,112.90	964,839.62	19.5
FEDERAL SOURCES	<u>16,486.69</u>	<u>200.00</u>	<u>16,686.69</u>	28.8
SUBTOTAL	\$ 607,324.20	962,649.17	1,569,973.37	20.2
<u>SPECIAL REVENUE FUNDS</u>				
<u>MANAGEMENT FUND</u>				
PHYSICAL PLANT & EQUIP. FUND	5,503.48	42,430.51	47,933.99	24.2
STUDENT ACTIVITY FUND	15,484.24	29,274.92	44,759.16	44.9
CAPITAL PROJECTS FUND	.00	.00	.00	0.0
DEBT SERVICE FUND	12,941.88	112,004.11	124,945.99	19.2
<u>PROPRIETARY FUNDS REVENUE</u>				
<u>SCHOOL NUTRITION FUND</u>				
DAY CARE FUND	3,612.43	4,666.35	8,278.78	25.6
<u>FIDUCIARY FUNDS REVENUE</u>				
<u>AGENCY FUND</u>				
	<u>850.00</u>	<u>.00</u>	<u>850.00</u>	50.0
TOTAL ALL FUNDS	<u>\$ 702,996.50</u>	<u>\$1,207,051.37</u>	<u>\$1,910,047.87</u>	20.7
<u>GOVERNMENTAL FUNDS EXPENDITURES</u>				
<u>GENERAL FUND</u>				
DISTRICTWIDE	\$ 382,521.79	\$ 105,379.95	\$ 487,901.74	21.1
HIGH SCHOOL	408,049.95	156,839.12	564,889.07	30.9
MIDDLE SCHOOL	309,362.66	100,647.48	410,010.14	33.4
DESOTO INTERMEDIATE	257,405.61	88,003.12	345,408.73	31.5
MINBURN ELEMENTARY	120,306.67	41,473.81	161,780.48	32.0
ADEL ELEMENTARY	<u>246,800.74</u>	<u>112,959.73</u>	<u>359,760.47</u>	30.1
SUBTOTAL	\$1,724,447.42	\$ 605,303.21	\$2,329,750.63	28.5
<u>SPECIAL REVENUE FUNDS EXPENDITURES</u>				
<u>MANAGEMENT FUND</u>				
PHYSICAL PLANT & EQUIP. FUND	84,668.99	3,723.80	88,392.79	102.5
STUDENT ACTIVITY FUND	50,172.16	2,730.27	52,902.43	41.8
CAPITAL PROJECTS FUND	22,157.05	18,322.29	40,479.34	40.1
DEBT SERVICE FUND	.00	.00	.00	0.0
DEBT SERVICE FUND	731.62	.00	731.62	0.1
<u>PROPRIETARY FUNDS REVENUE</u>				
<u>SCHOOL NUTRITION FUND</u>				
DAY CARE FUND	60,966.20	48,029.64	108,995.84	27.0
DAY CARE FUND	4,533.28	2,448.65	6,981.93	21.8
<u>FIDUCIARY FUNDS EXPENDITURES</u>				
<u>AGENCY FUND</u>				
	<u>850.00</u>	<u>.00</u>	<u>850.00</u>	50.0
TOTAL ALL FUNDS	<u>\$1,948,526.72</u>	<u>\$ 680,557.86</u>	<u>\$2,629,084.58</u>	27.5

REPORT 110114
MONTHLY SUMMARY REPORT

ADEL-DESOTO-MINBURN
REPORT TO BOARD OF EDUCATION
FUND: 10/GENERAL

PAGE 1
DATE: 11/04/96
TIME: 19:21:44

FAC#	ACCOUNT NAME	BALANCE (10/02/96)	AMOUNT RECEIVED	AMOUNT DISBURSED	BALANCE (11/04/96)
0001	ADULT ED	2,674.05			2,674.05
3109	ART RESALE	292.72-			292.72-
0001	ATHLETIC RESALE	0.00			0.00
1418	BAND RESALE	0.00	116.40	97.74	18.66
1421	BAND RESALE	129.24	382.20	136.58	374.86
2209	BAND RESALE	1,185.96-	419.12	174.41-	592.43-
3109	BAND RESALE	596.11-	53.00	1.08	544.19-
3109	BAND/VOCAL FEES	4,256.12	10.00		4,266.12
1409	BOOK FAIR	201.43			201.43
1418	BOOK FAIR	287.51			287.51
3109	CLASS COMPOSITE	1,777.75	60.00		1,837.75
0001	INSTRUMENT RENTAL	234.30	45.00		279.30
3109	METALS RESALE	87.38	117.65	47.12	157.91
0001	PADLOCKS	219.39-	28.50		190.89-
0001	PE TOWELS	7,350.02	3.00		7,353.02
1421	RIF	84.74	315.00		399.74
1409	STAFF LOUNGE	1,121.88	64.40		1,186.28
1418	STAFF LOUNGE	102.45	171.25	162.30	111.40
1421	STAFF LOUNGE	293.37	175.20	85.46	383.11
2209	STAFF LOUNGE	19.30			19.30
3109	STAFF LOUNGE	1,152.21	444.35	425.94	1,170.62
3109	VOCAL ROBES	0.00			0.00
0001	WELLNESS	0.00			0.00
3109	WOODS RESALE	235.12	61.00	1,104.16	808.04-
FUND TOTAL		\$17,712.69	\$2,466.07	\$1,885.97	\$18,292.79

REPORT 110114

ADEL-DESOTO-MINBURN

PAGE 1

MONTHLY SUMMARY REPORT

REPORT TO BOARD OF EDUCATION

DATE: 11/04/96

FUND: 21/STUDENT ACTIVITY FUND

TIME: 19:21:44

FAC#	ACCOUNT NAME	BALANCE (10/02/96)	AMOUNT RECEIVED	AMOUNT DISBURSED	BALANCE (11/04/96)
3109	ATHLETIC RESALE	463.28	1,391.75	1,787.50	67.53
3109	EASEBALL	3,517.04-	65.24		3,451.80-
2209	BOYS BASKETBALL	6.65-			6.65-
3109	BOYS BASKETBALL	791.13	218.00	339.15	669.98
3109	BOYS SOCCER	863.59-			863.59-
2209	BOYS TRACK	2,527.52-			2,527.52-
3109	BOYS TRACK	3,249.04-		453.25	3,702.29-
3109	BUTTON CLUB	182.51	306.64	51.00	438.15
3109	CHEERLEADING	77.03			77.03
3109	CLASS OF 95	0.00			0.00
3109	CLASS OF 96	3,251.11		3,251.11	0.00
3109	CLASS OF 97	1,392.32		19.65	1,372.67
3109	CLASS OF 98	1,156.36	3,826.68	769.77	4,213.27
3109	CO-ED CROSS COUNTRY	149.94	300.00	531.50	81.56-
3109	CO-ED GOLF	1,105.70-			1,105.70-
3109	DANCE FUND	647.73	1,044.53	1,331.56	360.70
3109	DRAMA	2,971.35	3,441.00	600.88	5,811.47
2209	FOOTBALL	6,375.30-	349.66	595.00	6,620.64-
3109	FOOTBALL	1,864.26-	8,209.31	4,722.27	1,622.78
3109	FRENCH CLUB	2,362.29	339.50		2,701.79
2209	GIRLS BASKETBALL	74.60-			74.60-
3109	GIRLS BASKETBALL	1,570.86	218.00	157.34	1,631.52
3109	GIRLS SOCCER	154.12-			154.12-
2209	GIRLS TRACK	784.64-			784.64-
3109	GIRLS TRACK	1,191.84-		453.25	1,645.09-
2209	GIRLS VOLLEYBALL	812.36-	124.97	105.00	792.39-
3109	GIRLS VOLLEYBALL	1,331.69	368.00	1,532.89	166.80
0001	INTEREST	6,558.93	43.05		6,601.98
3109	NATIONAL HONOR SOCI	0.00			0.00
0001	NURSE FUND	0.00			0.00
3109	POM POM	81.28-	290.00	52.77	155.95
3109	SADD	1,040.14			1,040.14
2209	SOFTBALL	1,972.20-			1,972.20-
3109	SOFTBALL	3,090.93-			3,090.93-
3109	SPANISH CLUB	949.10	20.90	75.76	894.24
3109	SPEECH CLUB	447.94		81.88	366.06
3109	STUDENT COUNCIL-HS	443.46	1,558.25	162.60	1,839.11
2209	STUDENT COUNCIL-MS	3,658.54	863.80	32.19	4,490.15
3109	TSA	347.68	645.00	309.47	683.21
2209	WRESTLING	862.18-			862.18-
3109	WRESTLING	6,302.63	594.39	906.50	5,990.52
3109	YEARBOOK	3,347.43	5,056.25		8,403.68
FUND TOTAL		\$10,910.20	\$29,274.92	\$18,322.29	\$21,862.83