Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, June 8, 2015  
4:00 p.m. @ ADM MS Board Room

Attendance:
Present:  
Tim Canney  
Kelli Book  
Rod Collins  
Kim Roby  
Superintendent Greg Dufoe  
Secretary Nancy Gee  

Absent:  
Bart Banwart

Call to Order/Roll Call:  President Tim Canney called the meeting to order. Roll call was taken. Present were President Tim Canney, Kelli Book and Vice President Kim Roby. Rod Collins arrived at 4:13 P.M. and Bart Banwart was absent.

Honoring Excellence:  Middle School Principal Kim Timmerman honored Chris Hatchitt for his excellence in coaching students. Chris has served ADM Schools for several years as a wrestling coach.

Agenda:  It was moved by Book, seconded by Roby, to adopt the agenda as presented. Motion carried unanimously. (Collins and Banwart were absent.)

Consent Agenda:  It was moved by Roby, seconded by Book, to approve the items under the consent agenda as presented. (Collins arrived during discussion.) Motion carried unanimously. Minutes, bills and claims, transfers and financial reports were reviewed and accepted. Resignations were accepted from Alyssa Amundson, FCS teacher, Cris Goodale, golf coach, Austin Hudson, basketball coach, Jon Markus, basketball coach, and Alex Reams, TSA sponsor. New contracts for 2015-16 were offered to Sarah Borne, day care associate, Jolene Kendall, day care associate, Alex Reams, football coach, Keith Soffa, teacher associate, and Robin West, TSA sponsor. Pending successful background checks, contracts were offered to Kristen Harrell, FCS teacher, Christopher Ocak, social studies teacher, Mike Steele, teacher associate, Rachel Selover, cheer coach and Diana Weesner, marching band flag line sponsor. Non-teaching coaching contracts were offered to Stephanie Bidney, volleyball coach, Ryan Henderson, football coach, Bric Nelson, football coach, and Roy Swinger, cross country coach. The board approved the following handbooks: classified staff; Adel Elementary student/parent; Adel Elementary staff; DeSoto Intermediate student/parent; DeSoto Intermediate staff; gifted and talented; and Lau (ELL). The Board had the second and final reading of Board Policy 507.10, Wellness Policy, and 704.3R1, Investment Procedures. The Board approved an increase to the teacher sub pay from $110/day to $120/day. The Board approved a .2 FTE increase for a new food service
worker position. The bread bid was awarded to Pan-O-Gold and the milk bid was awarded to Anderson Erickson. Open enrollment in requests for 2015-16 for Victoria Gammaitoni, from Perry, Jackson Kimrey, from Perry, Quinton Kimrey, from Perry and Tristen Sale from Perry were approved. Open enrollment out requests for 2015-16 for Lillian Cronin to West Des Moines and Marah Karaidos to Van Meter were approved.

**Facility Usage Agreement:** Superintendent Dufoe presented some language changes to the current facility usage agreement. These changes are needed due to increased demands for building usage. There will be more revisions in regards to liability insurance and auditorium and kitchen equipment. It was moved by Roby, seconded by Collins to approve the revisions to the Facility Usage Agreement as presented. Motion carried unanimously.

**Athletic Training Services Agreement:** It was moved by Book, seconded by Roby to approve the athletic training agreement with Absolute Performance for $10,000 as presented which increases coverage for junior varsity and 9th grade home contests. Motion carried unanimously.

**Adel Elementary Change Request:** Superintendent recommended approval of change request 13R for additional modifications to the office and nurse areas for $11,761.32. It was moved by Roby, seconded by Book to approve the change order. Motion carried unanimously.

**Bond Counsel & Disclosure Counsel Engagement Agreement:** Superintendent recommended approval of the agreement with Ahler’s & Cooney, P.C. in connection with the issuance of the $3,780,000 bonds. The Security & Exchange Commission (SEC) is beginning to target school bond issues and having counsel in this area may protect the district against fines or penalties. The estimated fee for bond counsel is $6,000 and the disclosure counsel fee is $5,000. It was moved by Collins, seconded by Roby to approve the agreement with Ahler’s & Cooney, P.C. for bond counsel and disclosure. Motion carried unanimously.

**Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Same:** It was moved by Collins, seconded by Book to adopt the resolution appointing Wells Fargo Bank, National Association of Minneapolis, Minnesota to serve as paying agent, bond registrar, and transfer agent, approving the paying agent, bond registrar and transfer agent agreement and authorizing the execution of same. Motion carried by roll call vote with 4 ayes. (Banwart was absent.)

**Approval of Form of Tax Exemption Certificate:** It was moved by Book, seconded by Roby that the form of Tax Exemption Certificate be placed on file and approved for the $3,780,000 bond issue. Motion carried by roll call vote with 4 ayes. (Banwart was absent.)
Approval of Continuing Disclosure Certificate: It was moved by Collins, seconded by Roby that the form of Continuing Disclosure Certificate be placed on file and approved for the $3,780,000 bond issue. Motion carried by roll call vote with 4 ayes. (Banwart was absent.)

Resolution Amending the Resolutions Authorizing the Issuance of Bonds and Levying a Tax for the Payment Thereof Adopted March 31, 2014 and April 13, 2015: It was moved by Collins, seconded by Book to approve the Resolution Amending the Resolutions Authorizing the Issuance of General Obligation School Bonds, Series 2015, of the Adel-DeSoto-Minburn Community School District, State of Iowa, in the amount of $3,780,000, and levying a tax for the payment thereof. Motion carried by roll call vote with 4 ayes. (Banwart was absent.)

Custodian Position: It was moved by Book, seconded by Roby to approve the 1.0 FTE custodian position for increased needs due to building additions. Motion carried unanimously.

School-Based Supervision Program Agreement Renewal: Superintendent recommended approval of the school-based supervision program agreement with the Department of Human Services. This contract with Darcy Simpson as the School Liaison Officer is a continuation of services and costs are shared with DHS. It was moved by Roby, seconded by Book to approve the agreement. Motion carried unanimously.

DeSoto Gym Floor Project: Superintendent recommended approval of the gym floor installation at the DeSoto Intermediate building by Sport Construction Midwest. This surface will greatly improve this area for physical education classes and other youth sports activities. It was moved by Book, seconded by Roby to approve the gym floor installation for $13,600. Motion carried unanimously.

Administrative Reports:

School Board Election: Superintendent Dufoe reported that the school board election will be held on Tuesday, September 8, 2015. The first day to file nomination papers with the Board Secretary is Monday, July 6, and the last day to file is Thursday, July 30. The three seats up for re-election this year are Bart Banwart, Tim Canney, and Kim Roby.

Construction Update: Superintendent Dufoe and Building and Grounds Director Lucas Asche updated the Board on the progress at all of the buildings.

Athletic Facility Master Planning Update: Superintendent Dufoe reported on the first committee meeting for the Athletic Facility Master Plan. FRK started off with an assessment of current facilities to help set priorities.

District Website Update: Technology Director Adam Kurth gave a short presentation on the new website.
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President Canney left at 5:10 P.M. and turned the meeting over the Vice President Kim Roby.

Closed Exempt Strategy Session Regarding Non-Union Employees, IA Code, Chapter 21.9: It was moved by Book, seconded by Roby, to move into closed session pursuant to Iowa Code 21.9 for strategy regarding classified personnel settlement. The motion carried unanimously by roll call vote. (Banwart and Canney were absent.) At 5:10 p.m., the Board went into closed, exempt session.

The Board reconvened to open session at 5:20 P.M.

It was moved by Book, seconded by Collins, to approve an increase of fifty (50) cents per hour to the sub bus route drivers, Steve Nichols, Ron Kilker, Shelly Kilker and Paul Mayhugh and to increase Adam Kurth’s salary from $81,355 to $86,317.66. Motion carried unanimously.

Adjournment: It was moved by Book, seconded by Collins to adjourn. The motion carried unanimously. Acting President Roby adjourned the meeting at 5:22 p.m.

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Minutes approved as          Tim Canney, President

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Dated                      Nancy Gee, Secretary