Adel DeSoto Minburn Board of Education  
Regular Meeting – Monday, April 13, 2015  
6:00 p.m. @ ADM MS Board Room  

Attendance:  
Present:  
Tim Canney  
Bart Banwart  
Kelli Book  
Rod Collins  
Kim Roby  
Superintendent Greg Dufoe  
Secretary Nancy Gee  
Absent:  

Call to Order/Roll Call:  Vice President Kim Roby called the meeting to order. Roll call was taken. Present were Rod Collins, Bart Banwart, Vice President Kim Roby, and Kelli Book. President Tim Canney arrived at 6:08. 

Agenda:  It was moved by Banwart, seconded by Book, to adopt the agenda as presented. Motion carried unanimously. (Canney was absent.) 

Honoring Excellence:  Amanda Parker, Gifted and Talented Teacher was nominated for this month’s Honoring Excellence. Carole Erickson and several of Amanda’s colleagues spoke in detail about how she goes above and beyond expectations in her profession. Amanda accepted a paperweight with the inscription “ADM Honoring Excellence” noting her honor and spoke a few words. Vice President Roby turned the meeting over to President Tim Canney. Mr. Canney arrived during the Honoring Excellence ceremony.  

Consent Agenda:  It was moved by Collins, seconded by Roby, to approve the items under the consent agenda. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. A transfer from the PPEL Fund to the Debt Service Fund of $101,225 for the payment of the bond for technology was approved. Resignations/terminations effective at the end of this school year were accepted for Kate Cronk, 8th grade writing teacher and middle school student council advisor, Kristin Rourk, special education teacher and Jacque Seidl, middle school volleyball coach. Resignations/terminations were accepted from Kathleen Clabough, food server/worker, effective 3/12/15, Ann Hughes, teacher associate, effective 3/27/15, and Jordan Scroggins, teacher associate, effective 3/27/15. Pending successful background checks, coaching contracts were approved for Nicole Blackford, middle school softball coach (summer 2015) pending successful completion of all coaching authorization requirements, Tyler Bohlke, assistant football coach, Sierra England, assistant high school soccer coach (.5918 FTE) (spring 2015), and Christy Petersen, assistant high school softball coach (summer 2015). Pending a successful background
check, a contract was offered to Samantha Meiners, van driver, effective 3/23/15. A new contract was offered to Krysten Herrick, elementary teacher for the 2015-16 school year. The Iowa Association for Education Purchasing Agreement for 2015-16 was approved. The job description for the head strength coach (previously weight room supervisor) was approved. The audit report for the 2014 fiscal year was reviewed and approved. The Board had the first reading of Board Policy 402.6, Insurance. The following open enrollment-in requests were approved for 2015-16: Tucker Nichols from Perry, and Kinley Snyder from West Central Valley. An open enrollment-out request was approved for Garrett Pinegar to Dallas Center Grimes for 2015-16.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

2015-16 Budget Hearing: At 6:26 p.m. President Canney declared the budget hearing open for the 2015-16 budget. Being there were no written or spoken comments received, he closed the budget hearing at 6:28.

2015-16 Budget Determination: Business Manager Nancy Gee recommended approval of the 2015-16 budget as published. The budget was published with an overall tax levy rate of 17.97, which is an increase to the current levy of 17.57. Ms. Gee explained that the overall tax levy will most likely be lower than the published amount based on the supplemental state aid amount that has not been set by the state. The levy rate will be 17.92 if the rate is set at 1.25%. It was moved by Book, seconded by Collins to approve the budget as published. Motion carried unanimously.

Set Public Hearing on 2014-15 Amendment to Budget: Business Manager Gee presented the proposed 2014-15 budget amendment. The current budget needs to be amended in the support services area due to unexpected increased costs occurring after the budget was certified last April. The budget amendment has no impact on taxes or fees; it authorizes expenditures for existing revenue. It was moved by Banwart, seconded by Roby, to publish the Fiscal Year 2015 Amendment to the Budget as presented and set a public hearing for May 11, 2015 at 6:00 p.m. in the Board Room for the public to comment. Motion carried unanimously.

Public Hearing on the Children’s Internet Protection Act (CIPA): At 6:30 p.m. President Canney declared the public hearing open for the Children’s Internet Protection Act. CIPA requires that schools must filter Internet access to prevent users from accessing materials that are (a) obscene, (b) child pornography, or (c) harmful to minors. CIPA requires that schools provide for educating minors about appropriate online behavior. Being there were no written or spoken comments received, he closed the hearing at 6:31.

Award Furniture & Equipment Bid for Adel Elementary and DeSoto Intermediate Projects: Furniture bids were received from Storey Kenworthy and School Specialties. The bid submitted from School Specialties was incomplete as all items were not bid and alternates were not approved. It was moved by Roby, seconded by Banwart to approve
the bid from Storey Kenworthy in the amount of $206,781.26. Motion carried unanimously.

**Approve Negotiated Agreement with ADMEA for ADM Certified Employees for 2015-16:** It was moved by Collins, seconded by Roby to approve the negotiated agreement with ADMEA with a total salary and benefits package increase of 4%. This includes a 2% increase for the supplemental positions. An FFA sponsor was added to Class C on the supplemental schedule. Motion carried unanimously.

**Award Audit Services Contract:** It was moved by Banwart, seconded by Book to approve the proposal submitted by Nolte, Cornman, & Johnson for audit services for the next three years at a rate of $11,000 for the first year, $11,500 for the second year, and $12,000 for the third year. Motion carried unanimously.

**Adel Chamber of Commerce Membership:** It was moved by Book, seconded by Collins to approve the membership with the Adel Chamber of Commerce for $125. Motion carried unanimously.

**Mowing/Turf Management Contract:** Four bids were received for mowing and turf management. It was moved by Roby, seconded by Book to approve the combined bid of $27,040 from Cuttin Edge Lawn Care for 2015-16. This bid includes mowing and turf management. Motion carried unanimously.

**Resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures and Approving Official Statement:** It was moved by Banwart, seconded by Collins to adopt the resolution directing the advertisement for sale, approving electronic bidding procedures and approving the official statement as presented. The resolution was adopted by a roll call vote with 5 ayes.

**Resolution Authorizing the Issuance of Bonds:** It was moved by Roby, seconded by Book to approve the Resolution Authorizing the Issuance of General Obligation School Bonds, not to exceed $3,780,000 and levying a tax for the payment thereof. This is the second series of the General Obligation Bonds ($13,500,000) approved in February of 2014. Motion carried by roll call vote with 5 ayes.

**Approval of Change Order #2 for the DeSoto Intermediate Project:** It was moved by Roby, seconded by Banwart to approve the change order to provide matching wash fountains and for the removal of existing structure in the new administrative area for a total amount of $16,604.41. Motion carried unanimously.

**Athletic Facility Improvement Planning:** It was moved by Book, seconded by Roby, to hire FRK Architects on a time basis (not anticipated to exceed $5,000) to provide assistance on an athletic facility master planning process. Motion carried unanimously.

**Testing Services for Construction Projects:** It was moved by Banwart, seconded by Book to hire Allender Butzke Engineers to provide testing services for the Phase II projects (middle school, high school, old middle school, parking) for an estimated cost of $12,220.56. Motion carried unanimously.
Approve Calendar for 2015-16: It was moved by Book, seconded by Roby to approve the 2015-16 school calendar as presented. Motion carried unanimously.

Approve Activity Pass Fee Amount: It was moved by Banwart, seconded by Collins to keep the activity pass fees at the current rate which is $60 for student pass, $90 for adult pass, and $200 for family pass. Motion carried unanimously.

ISFIS Membership: It was moved by Banwart, seconded by Book to approve the renewal membership fee for ISFIS for $2,034.23. Motion carried unanimously.

IASB Membership: It was moved by Roby, seconded by Book to approve the renewal membership fee for IASB for $4,702. Motion carried unanimously.

Administrative Reports:

Construction Update: Superintendent Dufoe and Building and Grounds Director Lucas Asche gave a brief update on the request by Larson & Larson to begin the interior work on the high school and middle school as soon as possible.

Graduation Rate for 2014: Superintendent Dufoe reported that ADM’s four-year cohort graduation rate for 2014 was 99%.

Iowa Assessment Data for 2015: Superintendent Dufoe reported on the Iowa Assessment Data. Goals were met in reading and science with math scores down 1%.

Winter Activities Summary: Activities Director Reece Satre reported on the fine arts and athletic winter season events.

Adjournment: It was moved by Collins, seconded by Roby to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:03 p.m.

Minutes approved as Tim Canney, President

Dated Nancy Gee, Secretary