

**Adel DeSoto Minburn Board of Education
Regular Meeting – Monday, January 12, 2015
6:00 p.m. @ ADM MS Board Room**

Attendance:

Present:

Absent:

Tim Canney

Bart Banwart

Kelli Book

Rod Collins

Kim Roby

Superintendent Greg Dufoe

Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Bart Banwart, Vice President Kim Roby, Kelli Book, and President Tim Canney. Rod Collins arrived at 6:04.

Agenda: It was moved by Roby, seconded by Banwart, to adopt the agenda as presented. Motion carried unanimously. (Collins was absent.)

Consent Agenda: It was moved by Banwart, seconded by Book to approve the items under the consent agenda as presented. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. Applications for the Early Retirement Incentive offered at the end of the 2014-15 school year were approved for Cindy Baldon, teacher, Linda Burk, teacher, Susan Knutzen, teacher, Pam Peters, teacher and day care director, Terry Rolles, teacher, Elizabeth Severidt, food service director, Anita Vasto, teacher, and Della Weems, teacher, yearbook/newspaper advisor, academic decathlon sponsor, and mock trial sponsor. Resignations/terminations were accepted from Travis Pierce, associate and Abbey Wilmes, coach. Pending successful background checks, new contracts were offered to Mattie Chapman, associate, Kathleen Sandquist, associate, and Amy Sutton, associate. (The last two associate positions are new positions.) The Board had the first reading of Board Policy 505.6, Graduation Requirements which reflects a decrease in required social studies credits and the addition of a semester-long, one-credit course for all 9th grade students. A van driver job description was approved. Open enrollment in requests for 2015-16 for Maddox McCullough, from Woodward Granger, Clarissa and Kimberly Painter, from Perry and Jared Sapp, from Waukee were approved. An open enrollment out request for 2015-16 for Austin Harkrader to Waukee was approved.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. No one spoke.

Dropout Budget Proposal and Modified Supplement Amount: Superintendent presented the application for modified supplement amount (allowable growth) for dropout prevention for the 2015-16 school year. Dropout Prevention is funded with property tax dollars on a basis of 25% or more from district cost and up to 75% by an increase in supplement amount (allowable growth). It was moved by Book, seconded by Roby to approve application for Modified Allowable Growth for Dropout Prevention for the 2015-16 school year in the amount of \$424,057. Motion carried unanimously.

Advertisement to Bid for Furniture & Equipment: It was moved by Banwart, seconded by Collins to advertise to bid for the furniture and equipment for the Adel Elementary and DeSoto Intermediate building additions. Motion passed unanimously.

Parking Lot Design – High School Northwest Lot: The Board considered two revised options. The first option has 100 stalls with a cost estimate of \$217,745 and approximately \$20,000 for lighting. The second option has 122 stalls with a cost estimate of \$250,105 and approximately \$20,000 for lighting. This work will be bid as an alternate as part of the MS/HS additions. The project including design fees will be paid with SILO/SAVE revenue. It was moved by Banwart, seconded by Book to approve Option #2 for 122 stalls with a cost estimate of \$250,105. Motion carried unanimously.

Change Order #1 for DeSoto Intermediate Project: It was moved by Book, seconded by Roby to approve change order #1 for a total of \$8,676.57. Three items comprise the change order – re-routing hydronic piping in the existing lobby area; adding a mixing valve to the emergency eye wash; and changing door locks from Yale to Sargent. Motion carried unanimously.

School Counselor Evaluation Tool: It was moved by Banwart, seconded by Book to approve the School Counselor Evaluation Tool as presented. This provides an evaluation tool for guidance counselors versus the current evaluation tool intended for classroom teachers. Motion carried unanimously.

Administrative Reports:

2015-16 Calendar Discussion: Superintendent Dufoe reported that there is still no further guidance on the “waiver” process changes. He stated that he is working on two different draft calendars with one that allows an end of the first semester before Christmas (providing a waiver is approved) and the other that starts on August 31st. Discussion followed regarding various options to keep the school calendar from going several days into June.

Construction Update: The bids for the elementary projects were under cost projections so additional needs can be added with the bidding process for the middle and high school. Superintendent Dufoe discussed design changes to the high school, including updating the restrooms, tweaking the workstations in the biology and earth science rooms and adding additional Solatube natural light sources to the interior classrooms. Alternates have been added including replacing high school heat pumps, HVAC controls, and adding air conditioning to the south gym. A second private toilet is also being planned for the old Middle School renovation in lieu of a small conference room.

Teacher Leadership and Compensation (TLC) Update: Superintendent reported that the District's plan was approved for implementation for the 2016-17 school year. The District met the cut score but only a number of schools were chosen for the second round. The Board thanked Principal Carole Erickson for her work on the TLC application.

Agriculture Program Update: Superintendent Dufoe gave an update on the program and hiring process.

2016 Budget Discussion: Business Manager presented information on spending authority, fund balance, and other key financial projections for FY 2015 and FY 2016.

Adjournment: It was moved by Roby, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:40 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary