Adel DeSoto Minburn CSD
Board Update
April 14, 2014

Approved:

- March 10, 2014 Minutes
- March 31, 2014 Minutes
- February Bills/Claims & Financial Reports
- Transfer from PPEL to Debt Service Fund (Tech Note Payment)
- Resignations/Terminations
  - Tim Gupton, Food Server Worker (Effective April 22)
  - Kaylie Jones, Dance Coach (Effective at end of Year)
  - Beth Shields, MS Teacher (Effective at end of Year)
  - Kendra Wolf, .6 FTE Teacher
- Hires
  - Lucas Asche, Director of Buildings & Grounds (Effective June 2, 2014)
  - Shelby Nelson Cheer Coach, Step 1 (2014-15)
  - Robin West, Computer Science Teacher, Step (2014-15)
- IAEP Purchasing Agreement
- Closing Wells Fargo Checking Account
- Elementary Assistant Principal Job Description
- Middle School Assistant Principal Job Description
- ICN Agreement for $1,231.84/month – Ethernet Services
- Sharing Agreement with Van Meter for Boys’ and Girls’ Soccer for 2014-15
- Sharing Agreement with Waukee for Girls’ Swimming, Bowling, and Tennis for 2014-15
- Open Enrollment Out for 2013-14
  - Frank Davidson to Van Meter
  - Morgan Davidson to Van Meter
  - Stephanie Davidson to Van Meter
  - Shawn Partlow to Perry
- Open Enrollment In for 2014-15
  - William Beebe from Waukee
  - Cordelia Piepmeier from West Central Valley
- Open Enrollment Out for 2014-15
  - Brodie Frank to Earlham
- 2014 Budget Hearing
- 2014-15 Budget Determination
  - Tax Levy Rate 17.57
• Set Public Hearing on 2013-14 Amendment to Budget  
  o May 12, 2014 6:00 PM
• Certified Staff Additions for 2014-15  
  o 3rd Grade Teacher  
  o Increase FTE from .75 to 1.0 for Jane Clayser Gate Teacher
• Approve ADMEA Master Contract for 2014-15  
  o 4.75% Package Increase
• Set Public Hearing for 2014-15 Calendar Days Vs Hours  
  o May 12, 2014
• Resolution Appointing Wells Fargo Bank to Serve as Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same
• Approval of Form of Tax Exemption Certificate
• Approval of Continuing Disclosure Certificate
• Resolution Authorizing the Issuance of Bonds ($9,720,000)
• Amendment to Resolution Naming Depositories  
  o Increase Balance Limit in LSB
• Advertise for Bid for HS Roof Project
• Set Notice of Public Hearing for HS Roof Project
• Purchase a Mini Bus $54,572 (PPEL Funds)
• Out of State Trip – Music/Choir to Orlando, Florida in Spring 2015
• Fertilizing/Aeration – Athletic Fields Contract – Lawn Service by Rick Borst $10,350

Administrative Reports:

• Teacher Leadership & Compensation Planning Update – Greg Dufoe
• Transportation Report (Options to Eliminate Hub) – Richard Beechum

Adjourn: 7:08 PM
ADM Community School District, in partnership with our communities, is committed to engaging all students in a challenging and supportive learning environment that ensures individual student success as measured by a comprehensive system of assessments.

"Experiencing Success Today, Achieving Dreams Tomorrow"

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel DeSoto Minburn Community School District will meet at 6:00 p.m. on the 14th day of April 2014, for its regular meeting in the Board Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

OPENING:
6:00 P.M. Call to order
Roll call
Emergency additions and adoption of agenda

6:05 Consent agenda
Approval of minutes
Approval of bills/claims and transfers
Secretary/Treasurer financial reports
Personnel contracts
Iowa Association for Educational Purchasing (iaep) Purchasing Agreement 2014-15
Close Wells Fargo checking account
Asst. Principal (9-12)/AD (7-12) job description
Elementary Assistant Principal job description
Middle School Assistant Principal job description
Before and After School Child Care Program handbook
Agreement for Ethernet Services
Approve Athletic Sharing Agreements
Open enrollment
Welcome of visitors and open forum
8th Grade presentation

ACTION ITEMS:
FY15 Budget Hearing
FY15 Budget Determination
Set Public Hearing on 2013-14 Budget Amendment for May 12, 2014, 6:00 p.m.
Certified Staff Additions 2014-15
Approve Negotiated Agreement with the ADMEA for ADM certified employees for FY15
Set Public Hearing for 2014-15 Calendar – days vs. hours
Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same
Approval of form of Tax Exemption Certificate
Approval of Continuing Disclosure Certificate
Resolution Authorizing the Issuance of Bonds
Amendment to Resolution Naming Depositories
Advertise For Bid - HS Roof Project
Set Notice of Public Hearing for HS Roof Project
Authorization of mini bus purchase - 2015
Music/Choir 2015 Trip to Orlando
Athletic Fields Contract

ADMINISTRATIVE REPORTS/DISCUSSION ITEMS:
Teacher Leadership and Compensation Planning Update
Transportation Report
Adjournment

Exempt Session for Negotiations

ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283

Nancy Gee
Secretary
Board of Directors
Adel DeSoto Minburn Board of Education
Regular Meeting – Monday, April 14, 2014
6:00 p.m. @ ADM MS Board Room

Attendance:
Present: Tim Canney, Bart Banwart, Kelli Book, Rod Collins, Kim Roby, Superintendent Greg Dufoe, Secretary Nancy Gee
Absent: Kim Roby, Superintendent Greg Dufoe, Secretary Nancy Gee

Call to Order/Roll Call: President Tim Canney called the meeting to order. Roll call was taken. Present were Vice President Kim Roby, Kelli Book, President Tim Canney, Rod Collins, and Bart Banwart.

Agenda: It was moved by Collins, seconded by Book, to adopt the agenda with a correction to the consent agenda. The job description for the Assistant Principal/Activity Director was removed, as it was not the revised version. Motion carried unanimously.

Consent Agenda: It was moved by Book, seconded by Banwart, to approve the items under the consent agenda. Motion carried unanimously. Minutes, bills and claims, and financial reports were reviewed and accepted. A transfer from the PPEL Fund to the Debt Service Fund of $101,500 for the payment of the bond for technology was approved. Resignations/terminations were accepted from Tim Gupton, food server worker, effective April 22, 2014, Kaylie Jones, dance coach, Beth Shields, teacher, and Kendra Wolf, teacher, effective at the end of the 2013-14 school year. A new contract was offered to Lucas Asche for the Director of Buildings and Grounds position effective June 2, 2014. Pending successful background checks, contracts were offered to Shelby Nelson, cheer coach and Robin West, computer science teacher both effective for the 2014-15 school year. The 2014-15 Before-and-After School Child Care Program handbook was approved with minor language changes regarding early dismissal and inclement weather issues. The Iowa Association for Education Purchasing Agreement for 2014-15 was approved. The Board approved closing the checking account with Wells Fargo. The Elementary Assistant Principal as well as the Middle School Assistant Principal job descriptions were approved. The agreement with Iowa Communications Network for $1,231.84 per month for Ethernet services was approved. The athletic sharing agreements with Van Meter for boys and girls soccer for 2014-15 and Waukee for girls’ swimming, girls’ bowling, and girls’ tennis for 2014-15 were approved. The following open enrollment was approved for 2013-14: Frank Davidson to Van Meter, Morgan Davidson to Van Meter, Stephanie Davidson to Van Meter and Shawn Partlow
to Perry. The following open enrollment was approved for 2014-15: William Beebe from Waukee, Cordelia Piepmeier from West Central Valley, and Brodie Frank to Earlham.

Welcome of Visitors/Open Forum: President Canney welcomed visitors and invited public comments during Open Forum. Russ Braun, Diane Braymen, Greg Woodin, Sarah Howell, and Cassidy Noring thanked the Board for the generosity over the past few years in supporting the fine arts at ADM.

8th Grade Invent It to Win It Presentation: Kate Willems and Hallie Edgerly introduced their 8th grade students Nelson Itani and Dustin Dolan who were involved in the Invent It to Win It project. Heriberto Ponce was part of this group but wasn’t present. The students gave a brief report on their winning design.

2014-15 Budget Hearing: At 6:30 p.m. President Canney declared the budget hearing open for the 2014-15 budget. Being there were no written or spoken comments received, he closed the budget hearing at 6:32.

2014-15 Budget Determination: Business Manager Nancy Gee recommended approval of the 2014-15 budget as published. The budget was published with an overall tax levy rate of 17.57, which is a reduction from the current levy of 18.34. It was moved by Banwart, seconded by Book to approve the budget as published. Motion carried unanimously.

Set Public Hearing on 2013-14 Amendment to Budget: Business Manager Gee presented the proposed 2013-14 budget amendment. The current budget needs to be amended in the non-instructional area due to increased costs and in the other category due to the bond refunding done last May after the budget was certified. The budget amendment has no impact on taxes or fees; it authorizes expenditures for existing revenue. Business Manager Gee recommended approval of the publication of the Amendment to the Budget for 2014 and setting the public hearing. It was moved by Collins, seconded by Roby, to publish the Fiscal Year 2014 Amendment to Budget as presented and set a public hearing for May 12, 2014 at 6:00 p.m. in the Board Room for the public to comment. Motion carried unanimously.

Certified Staff Additions for 2014-15: Superintendent Dufoe requested approval of a third grade teaching position to keep the class size low. Mr. Dufoe expressed that kindergarten numbers could be a concern if those numbers continue to rise. He also requested the Gifted and Talented position be increased from .75 FTE to 1.0 FTE. It was moved by Book, seconded by Banwart to approve a full-time third grade teacher position and to increase the 6-12 Gifted and Talented teacher to a full-time position. Motion carried unanimously.

Approve Negotiated Agreement with ADMEA for ADM Certified Employees for 2014-15: It was moved by Roby, seconded by Book to approve the negotiated agreement with ADMEA with a total salary and benefits package increase of 4.75%. With the teacher salary supplement dollars the total percent increase is 4.87%. This
also includes a 2% increase for the supplemental positions and the addition of a Middle School Student Council representative at $410. Motion carried unanimously.

**Set Public Hearing for 2014-15 Calendar – Days Versus Hours:** Due to recent guidance from the Department of Education, a public hearing needs to take place regarding the calendar as days or hours. It was moved by Banwart, seconded by Collins to set a public hearing for the calendar at 6:00 p.m. on May 12, 2014. The Notice will be published in the Dallas County News on April 24. Motion carried unanimously.

**Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same:** It was moved by Banwart, seconded by Roby to adopt the resolution appointing Wells Fargo Bank, National Association of Minneapolis, Minnesota to serve as paying agent, bond registrar, and transfer agent, approving the paying agent, bond registrar and transfer agent agreement and authorizing the execution of same. Motion carried by roll call vote with 5 ayes.

**Approval of Form of Tax Exemption Certificate:** It was moved by Roby, seconded by Book that the form of Tax Exemption Certificate be placed on file and approved for the $9,720,000 bond issue. Motion carried by roll call vote with 5 ayes.

**Approval of Continuing Disclosure Certificate:** It was moved by Banwart, seconded by Book that the form of Continuing Disclosure Certificate be place on file and approved for the $9,720,000 bond issue. Motion carried by roll call vote with 5 ayes.

**Resolution Authorizing the Issuance of Bonds:** It was moved by Book, seconded by Roby to approve the Resolution Authorizing the Issuance of General Obligation School Bonds, Series 2014, of the Adel-DeSoto-Minburn Community School District, State of Iowa, in the amount of $9,720,000, and levying a tax for the payment thereof. Motion carried by roll call vote with 5 ayes.

**Amendment to Resolution Naming Depositories:** Due to the bond issuance, an amendment to the depository limit for Lincoln Savings Bank needs to be increased. It was moved by Collins, seconded by Book to increase the maximum depository balance from $12,000,000 to $22,000,000 for Lincoln Savings Bank. Motion carried unanimously.

**Advertise for Bid – High School Re-Roof Project:** It was moved by Book, seconded by Roby, to publish the advertisement for bid on the high school re-roof project. The Notice will be published on April 24th in the Dallas County News. The bids will be due by 2:00 p.m. on April 29th. Motion carried unanimously.

**Set Notice of Public Hearing – High School Re-Roof Project:** It was moved by Banwart, seconded by Book, to publish the Notice of Public Hearing for the high school re-roof project and to set the hearing date for May 12, 2014 at 6:00 p.m. The Notice will be published on April 24th in the Dallas County News. Motion carried unanimously.
Authorization to Purchase Mini Bus: It was moved by Book, seconded by Roby to approve the purchase of a mini bus from Thomas Bus Sales for $54,572. This will be purchased out of the Physical Plant and Equipment (PPEL) Fund. Quotes were received from Thomas Bus Sales and School Bus Sales. Motion carried unanimously.

Music/Choir 2015 Trip to Orlando: It was moved by Roby, seconded by Banwart to allow students to travel out of state for the music/choir trip to Orlando, Florida in the spring of 2015. Motion carried unanimously.

Fertilizing/Aeration – Athletic Fields Contract: It was moved by Book, seconded by Collins to approve the contract from Lawn Service by Rick Borst ($10,350) for fertilizing and aeration on the athletic fields. Motion carried unanimously.

Administrative Reports:

Teacher Leadership Compensation (TLC): Superintendent Dufoe updated the Board on the last meeting of the TLC committee where the focus was on the selection process.

Transportation Report: Transportation Director Richard Beechum presented an option for bussing that would eliminate the hub.

Adjournment:
It was moved by Collins, seconded by Book, to adjourn. The motion carried unanimously. President Canney adjourned the meeting at 7:08 p.m.

Minutes approved as

Tim Canney, President

Dated

Nancy Gee, Secretary
TO: Board of Directors  
FROM: Greg Dufoe, Superintendent  
SUBJECT: Memorandum for April 14, 2014

Personnel contracts:
I recommend the following resignations/terminations:
Tim Gupton, MS Food/Server Worker I, effective 4/22/14
Kaylie Jones, Dance Coach, effective at the end of the 2013-14 school year
Beth Shields, MS Social Studies Teacher, effective at the end of the 2013-14 school year

I recommend the following new contracts:
Lucas Asche, Director of Building and Grounds, $72,000, effective 6/2/14
Shelby Nelson, MS Cheer Coach, Step 1, effective for the 2014-15 school year
Robin West, HS Computer Science Teacher, BA, step 4, effective 8/8/14

Iowa Association for Education Purchasing (iaep) Purchasing Agreement 2014-15 (Exhibit 1):
The district has participated in the cooperative food-purchasing program for many years. The federal requirements for bidding will be satisfied by the procedures instituted and followed by Liz Severidt, Food Service Director. Approval is recommended.

Close Wells Fargo checking account:
Closing a checking account requires Board action. The remaining balance was transferred to the LSB checking account in March. I recommend we approve closing the Wells Fargo checking account.

Assistant HS Principal/7-12 AD Job Description (Exhibit 2):
Lee and I have revised the HS AP/AD job description – previous description was too lengthy and far too specific.

Elementary Assistant Principal Job Description (Exhibit 3):
This job description is for what we have been calling the “dean” position. I am changing the job title to more accurately convey the role this position plays in our district. The “dean” label connotes working largely on student discipline issues. Our new hire for this position will be titled “Assistant Principal”. Carole and Jodi worked together to create the responsibility list for this position. Our plans are for this position to be .6 FTE at AE and .4 FTE at DS.

Middle School Assistant Principal Job Description (Exhibit 4)
This is a title change only for the same reasons listed above.

Before and After School Child Care Program Handbook (Exhibit 5):
There were some minor language changes pertaining to early dismissal and inclement weather issues. I recommend we approve the 2014-15 Before and After School Child Care Program Handbook.

"Experiencing Success Today, Achieving Dreams Tomorrow"
Agreement for Ethernet Services (Exhibit 6):
Enclosed is the agreement for Ethernet services with the Iowa Communications Network for $1,231.84 per month.

Approve Athletic Sharing Agreement (Exhibit 7):
We seek to continue our athletic sharing agreement with Van Meter for boys and girls soccer for 2014-15.

Open enrollment out for 2013-14
Frank Davidson, 7th grade, from ADM to Van Meter (continuation)
Morgan Davidson, 4th grade, from ADM to Van Meter (continuation)
Stephanie Davidson, 6th grade, from ADM to Van Meter (continuation)
Shawn Partlow, 2nd grade, from ADM to Perry (continuation)

Open enrollment in for 2014-15:
William Beebe, K, from Waukee to ADM (met timeline)
Cordelia Piepmeier, K, from WCV to ADM (met timeline)

Open enrollment out for 2014-15:
Brodie Frank, K, from ADM to Earlham (met timeline)

8th Grade Presentation:
Kim and members of her 8th grade team will be here to give a short presentation on the recent collaborative project they completed – Invent It to Win It. They are doing cutting edge instruction across the content areas and the student work was exemplary.

The Music department will be here to thank the board for the district support of the baby grand piano purchase. The district contributed $10,000 to the purchase price.

FY15 BUDGET HEARING
The budget hearing is a time for the public to speak for or against the proposed budget as published last month. So far we have received no calls or written comments regarding our proposed budget.

FY15 BUDGET DETERMINATION (Exhibit 8)
We are recommending the budget as published. The overall tax levy rate was published at 17.57. This is a reduction from last year’s levy rate of 18.34.

SET PUBLIC HEARING ON 2013-14 BUDGET AMENDMENT FOR MAY 12, 2014, 6:00 P.M. (Exhibit 9)
I recommend approving the proposed FY14 amendment to the budget for publication and setting the public hearing on the FY14 amendment to the budget for May 12, 2014, at 6:00 pm. This hearing provides patrons an opportunity to speak to the Board regarding the proposed budget amendment.

CERTIFIED STAFF ADDITIONS 2014-15
I recommend approval of a 1.0 FTE 3rd grade position. This position will allow our 3rd grade section sizes to be in the 20 range versus 23-24 or higher. Jodi and I have worked with Adam to create a room location solution. This section will occupy the current technology classroom. We will purchase additional mobile labs for the tech teacher to use in the general education classrooms, thus freeing up this room.

"Experiencing Success Today, Achieving Dreams Tomorrow"
We are also continuing to watch our kindergarten numbers. We are at 165 at latest count. This puts the seven sections at 20-21. Carole and I will be studying whether to consider an additional section of kindergarten and where that section would be placed, along with other possible solutions going into the construction year.

I also recommend extending the contract of Jane Clowser, 9-12 GATE, from .75 FTE to 1.0 FTE. Jane’s role continues to expand at the secondary level and her support of teachers in differentiating instruction is key – especially in the area of math.

APPROVE NEGOTIATED AGREEMENT WITH THE ADMEA FOR ADM CERTIFIED EMPLOYEES FOR FY15
I recommend approval of the negotiated agreement with the ADMEA for the ADM Certified Employees for FY15. The total salary and benefits package was 4.75%. With the teacher salary supplement dollars the total percentage increase is 4.87%. This includes a 2% increase for the supplemental positions.

We also agreed to add a middle school Student Council representative for $410.

SET PUBLIC HEARING FOR 2014-15 CALENDAR – DAYS VS. HOURS
Due to recent guidance from the DE, we need to set a public hearing for May 12th regarding our calendar – days vs. hours. We have already approved our calendar, and we are set to report our calendar by hours, but this is a necessary step. We will re-approve the calendar following the public hearing in May.

The following Board action is required for issuing our $9,740,000 GO Bonds (Exhibit 10):

• RESOLUTION APPOINTING PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT, AND AUTHORIZING THE EXECUTION OF SAME
• APPROVAL OF FORM OF TAX EXEMPTION CERTIFICATE
• APPROVAL OF CONTINUING DISCLOSURE CERTIFICATE
• RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS

AMENDMENT TO RESOLUTION NAMING DEPOSITORIES (Exhibit 11)
Due to the bond issuance, we need to increase the maximum depository balance from $12,000,000 to $22,000,000 for Lincoln Savings Bank. The money is expected to be deposited in May.

ADVERTISE FOR BID – HS ROOF PROJECT (Exhibit 12)
I recommend approval of the Advertisement for Bids for our high school roof project. We are planning on a significant roof replacement this summer at the high school. This replacement involves sections 6, 7, 10, 11 and 15 (see aerial photo of roof). As previously discussed we want to tackle two years of roof projects due to the requirement to have plans drawn by an architect. Bids will be due on April 29 at 2:00 pm.

SET NOTICE OF PUBLIC HEARING FOR HS ROOF PROJECT (Exhibit 12)
I recommend approval of the notice of public hearing for the HS Roof project for May 12, 2014. We will be able to approve the bid following this public hearing.

AUTHORIZATION OF MINI BUS PURCHASE – 2015 (Exhibit 13)
I recommend approval of the quote for the Thomas Minotour DRW 051MS mini bus for $54,572.00. This will be purchased out of PPEL funds. Richard recommends this due to the increased number of special needs students that need transportation.

"Experiencing Success Today, Achieving Dreams Tomorrow"
MUSIC/CHOIR 2015 TRIP TO ORLANDO
I recommend approval of a music/choir trip to Orlando, FL over spring break in 2015. Members of the music department may be on hand to discuss or answer any questions.

ATHLETIC FIELDS CONTRACT (Exhibit 14)
I recommend approval of a fertilizing/aeration/spraying/grub control contract for the year with Lawn Service by Rick Borst. Rick's proposal was for $10,350 (same as last year). Our fields are in very good shape at the current time and Rick does provide great service and attention to our fields; therefore, I recommend continuing with him.

Administrative Reports/Discussion Items

Teacher Leadership and Compensation Planning Update
I will provide a brief update on our TLC planning. Our last meeting was Tuesday, April 8.

Transportation Report
Richard will address the board and review his research into the possibility of eliminating the bus hub/mixer and have more direct routes for our students. He has been working hard on this and I want the board to hear his ideas. The upsides would be reducing/eliminating changing buses – key for our little students – and eliminating the wait time at the hub for some buses for other buses to arrive.

Important dates:
April 23 Dismiss 1:00 pm – PD
May 7 Dismiss 1:00 pm – PD

Closed session for negotiations of classified and administrative personnel
Nancy will bring some information to the meeting Monday night. If you have any questions on anything prior to the meeting, contact Nancy.
SUMMARY OF APRIL 14, 2014, BOARD OF DIRECTORS REGULAR MEETING

PERSONNEL CONTRACTS

I recommend the following resignations/terminations:
Tim Gupton, MS Food/Server Worker I, effective 4/22/14
Kaylie Jones, Dance Coach, effective at the end of the 2013-14 school year
Beth Shields, MS Social Studies Teacher, effective at the end of the 2013-14 school year
*Kendra Wolf, .6 FTE DeSoto Technology Teacher, effective at the end of the 2013-14 school year

I recommend the following new contracts:
Lucas Asche, Director of Building and Grounds, $72,000, effective 6/2/14
Shelby Nelson, MS Cheer Coach, Step 1, effective for the 2014-15 school year
Robin West, HS Computer Science Teacher, BA, step 4, effective 8/8/14

OPEN ENROLLMENT

Open enrollment out for 2013-14:
Frank Davidson, 7th grade, from ADM to Van Meter (continuation)
Morgan Davidson, 4th grade, from ADM to Van Meter (continuation)
Stephanie Davidson, 6th grade, from ADM to Van Meter (continuation)
Shawn Partlow, 2nd grade, from ADM to Perry (continuation)

Open enrollment in for 2014-15:
William Beebe, K, from Waukee to ADM (met timeline)
Cordelia Piepmeier, K, from WCV to ADM (met timeline)

Open enrollment out for 2014-15:
Brodie Frank, K, from ADM to Earlham (met timeline)

“Experiencing Success Today, Achieving Dreams Tomorrow”
March 17, 2014

Greetings from the Iowa Association for Educational Purchasing (IAEP).

We are pleased to enclose the agreement for participation in the Iowa Association for Educational Purchasing (IAEP) cooperative purchasing program for school food service.

School year 2013-2014 there were 306 schools and districts that participated with the IAEP and they purchased over $30 million dollars.

Electronic copies of this agreement for the 2014 – 2015 school year may be acquired at the IAEP website (www.iaep-food.org). PLEASE NOTE THE FOLLOWING:

1. THE AGREEMENT MUST BE RETURNED NO LATER THAN JUNE 30, 2014. THIS IS NOT NEGOTIABLE. Schools that submit incomplete or late agreements will not be able to participate in the program until January 1, 2015. The agreement is for school year 2014 – 2015. Please submit agreement by mail or fax to the following:

   Mail to: Iowa Association for Educational Purchasing
   3712 Cedar Heights Drive
   Cedar Falls, IA  50613-6290

   Fax to:  319-273-8282

2. This agreement provides space to indicate the school’s interest in participating in the food, small wares and/or ware wash bids. Schools may choose any or all of these bids.

3. The IAEP has taken every step towards ensuring that these bids are compliant with the Bureau of Nutrition, Health and Transportation Service and the USDA; the participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information should contact Dan Dreyer at 319-277-7447 or at ddreyer@iaep-food.org.

Sincerely,

Dan Dreyer
IAEP Food Director
This agreement is entered into by the Iowa Association for Educational Purchasing (hereafter IAEP - Foodservice Division) and the School District/Customer, (hereafter the ELIGIBLE MEMBER) located in Area Education Agency, (hereafter the AEA) for the 2014-2015 school year.

SELECTION OF PROGRAMS
Eligible Member elects to participate in the program(s) which Eligible Member has checked below. Products available under these bids are for use in the Eligible Member’s Child Nutrition Programs:

A. IAEP Food Bid
   -
B. IAEP Small Wares Bid
   -
C. IAEP Ware Wash Bid

PURCHASE CATEGORIES AND COMMITMENT TO BUY
The eligible member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding milk, bread, small wares and ware wash) from the Prime Vendor for the Iowa Association for Educational Purchasing (IAEP).

ELIGIBLE MEMBER COMMITMENT TO PARTICIPATE
Eligible Member agrees to participate in the activities of the selected purchasing programs operated by the IAEP, which includes responding to requests for information from the IAEP; reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Distributor; being willing to serve on committees of Eligible Members which may be established by the IAEP from time to time, and/or providing input to such committees to facilitate the work of such committees; and participation in audits as requested by the IAEP.

EFFECTIVE DATE
To be effective beginning July 1, 2014, this Agreement must be signed no later than June 30, 2014. After June 30, 2014, new members may join only as follows: their membership will be effective January 1 of the following year if they sign this Agreement by December 31, and their membership will be effective July 1 of the same year if they sign this Agreement by June 30.

PRIME VENDOR RESPONSIBILITIES
The Prime Vendor has agreed to perform the following functions:

The Prime Vendor will provide any product data information which will include nutrition fact labels, CN label information and any manufacturer’s statements.

Provide sales people to visit all eligible members bi-weekly and establish a schedule for regular salesperson visits and truck deliveries to IAEP’s members in Iowa.

Establish, in conjunction with IAEP, a schedule for product shows, seminars and marketing events in all aspects of food service. Prime Vendor and IAEP or its members will jointly provide staff to plan and carry out these events.

Submit monthly sales volume reports to the IAEP in the form or forms requested by IAEP.

Submit to eligible members and IAEP monthly and weekly product lists with current pricing expressed in dollars and cents. Product areas with monthly price changes are dry grocery goods, frozen items, frozen
pizza, frozen potatoes, paper/plastic products and chemicals. Product areas with weekly price changes are fresh meat, dairy products and fresh produce.

Invoice and deliver products directly to IAEP members.

Assist those members that wish to use the Prime Vendor computer ordering and inventory system. Provide information and help IAEP members participate in the NOI – Net Off Invoice USDA program.

ORDERING AND BILLING
Eligible members may place their individual orders with Prime Vendor at any time during the term of this agreement.

All invoices for payment shall be sent directly to the eligible member ordering under the terms and conditions of this Agreement. The eligible member will make payment directly to the Prime Vendor.

TERMS
Normal terms are net amount due in 30 days. (Net 30 days)

PAYMENT
All invoices for payment shall be sent directly to Eligible Member ordering under the terms and conditions of the agreement between the Prime Distributor and the IAEP. Eligible Member will remit payment directly to Prime Distributor. Eligible Member will pay applicable administrative fees included on its invoices, which administrative fees will be paid to IAEP by Prime Distributor pursuant to the agreement between IAEP and Prime Distributor. IAEP will refund to Eligible Member on a pro rata basis any excess of administrative fees, after IAEP determines allowable costs pursuant to USDA regulations at the conclusion of this Agreement. Eligible Member will return any such refund to the appropriate school meals account as required by USDA regulations.

PRICE LISTS AND PRICE CHANGES
The IAEP will transmit monthly price lists to all members on the first day of each month. Price lists shall be transmitted weekly for weekly priced items, and monthly for monthly priced items.

Firm prices will prevail for one calendar month with the exception of fresh meat, dairy products and fresh produce. Prices on fresh meat, dairy products and fresh produce will be for one week at a time.

MINIMUM ORDER AND DELIVERY
The minimum order requirements for one member for delivery to one building will be $500.00 for food. The Prime Vendor will deliver and unload goods directly to the members during the normal operating hours or at other mutually agreed times. Schools that order under $500 order will still get the same great IAEP prices but will incur a $15 service fee. There will be no fuel surcharge. On small wares there is a $50 minimum order. If under $50 a $15 fee may be assessed.

SALES REPRESENTATION/MARKETING
Prime Vendor has agreed to provide sales people to visit all members on a bi-weekly basis, along with providing support from their telemarketing staff. Prime Vendor has agreed to sponsor product shows and other educational seminars in the Midwest for member personnel at no charge.

ELIGIBLE MEMBER RESPONSIBILITY
Eligible Member acknowledges its responsibility to comply with all regulations of the United States Department of Agriculture (USDA) and the Iowa Department of Education (DE) which are applicable to School Food Authorities (SFAs), including but not limited to retention of records. Eligible Member agrees to adhere to all provisions of the Code of Conduct adopted by the IAEP which are applicable to Eligible Members.

NO RESALE
Eligible member will not resell to any other organization or individual the products purchased by Eligible Member from a Prime Distributor pursuant to an Agreement between the Prime distributor and the IAEP.

COMPLIANCE BY IAEP
The IAEP will at all times when conducting its business comply with any and all applicable federal and state
laws, rules, and regulations related to the bidding of projects and contracts by Iowa school districts and area education agencies for the purpose of securing, purchasing and delivering goods and services used by school districts in Iowa, including, but not limited to, food, beverages, and supplies used in the National School Lunch Program, and additionally, shall comply with any and applicable federal laws, rules and regulations issued or amended by the United States Department of Agriculture related to the procurement of food and beverages for use in schools and related educational institutions.

TERMINATION
Both Eligible Member and the IAEP have the option to terminate this Agreement prior to June 30, 2015 upon thirty (30) days advance written notice.

SIGNATURES
Eligible Member

Iowa Association for Educational Purchasing
IAEP Foodservice Division
3712 Cedar Heights Drive, Cedar Falls IA 50613
FAX: (319)273-8282
PHONE: 319-277-7447
EMAIL: ddreyer@iaep-food.org

Adel Desoto Minburn
Name of School District/Customer

Authorized Agent

Signature

Date

Board President or Title

Date

Fax Number

Superintendent email address: gdufbee@adm.ki2.ioc.us

Business Manager email address: ngeee@adm.ki2.ioc.us

Foodservice Director email address: lseveridt@adm.ki2.ioc.us
ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE
Assistant Principal (9-12)/Activities Director (7-12)

QUALIFICATIONS
1. Certified in educational administration and evaluator approval
2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO
High School Principal

SUPERVISES
Building Personnel, including coaches

JOB GOAL
This position is responsible for assisting the high school principal in the planning, organization, administration, leadership, supervision and management of the assigned secondary school, including the activities programming. This position assists with supervising of staff, creating a safe environment, monitoring curriculum, activities budget development and other duties associated with the successful operation of a secondary school.

PERFORMANCE RESPONSIBILITIES
1. Serves the building principal as an instructional leader, supervisor, Evaluator:
   • Supervises employees including serving as an instructional leader assigning and directing work, evaluating performance, disciplining and resolving issues.
   • Assists in monitoring and implementation of individual professional development plans.
   • Works with the building principal and staff to ensure the safety of all members of the educational community.
2. Creates partnerships with parents, community and industry.
3. Is an active member of building and district leadership committees and PLC groups.
4. Assists in the attendance and decisions of the special education department.
5. Is a member of the building and district committees, including PLC groups.
6. Assists in designing and implementing new programs that reflect the changing needs of the student population.
7. Responsible for developing and implementing 9th and 10th grade interventions focusing on attendance, academic and behavioral growth.
8. Resolve 9th and 10th grade student issues by meeting with parents, teachers, and other school staff and designing a plan of action.
9. Operates in accordance with board policies and sees that all policies of the board pertaining to employee’s area of jurisdiction are implemented.
10. Performs such other tasks as may be assigned by the board.

TERMS OF EMPLOYMENT  Salary and work year to be established by the board.

EVALUATION  Performance of this job will be evaluated in accordance with provisions of the board's policy.

Approved by Board of Directors June 2006

Revised April 14, 2014
ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT

DRAFT JOB DESCRIPTION

TITLE: Elementary Assistant Principal

QUALIFICATIONS:
1. Certified in educational administration and evaluator approval
2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO: Building Principal

JOB GOAL: To help students learn at a high level and to assist in vesting a safe, orderly school environment that promotes learning

PERFORMANCE RESPONSIBILITIES:
1. Collaborates with building principal to design & facilitate professional development to certified and classified staff members.
2. Collaborates with the book room team to ensure student resource needs are being met.
3. Conducts formative assessments (walk-throughs) of certified staff members.
4. Supervises the preschool program, including: evaluation of certified and classified staff members, design & facilitate professional development, design & facilitate transitions to school-age programming & communicates with area preschools in the ADM district.
5. Coordinates & facilitates the Watch DOG program at the elementary level.
6. Identifies at-risk and potential dropouts at elementary level and provides support to ensure their academic success.
7. Assists with student discipline issues at the elementary level.
8. Provides supervision of students to ensure safety, including crosswalk, hallways, lunchroom, and busy duty, as assigned.
9. Works collaboratively with building principal and the scheduling team on the master schedule and other student information system work. (Infinite Campus)
10. Works with the school staff to ensure the safety of all students and conducts building safety survey.
11. Designs and implements programs at the elementary level that reflect the changing needs of the student population (Open House, Kindergarten Parent Night, Kindergarten Screening, PACT meetings, book week celebrations, Love & Logic, etc.).
12. Serves on committees as assigned by the building principal.
13. Serves on the district administrative team.
14. Serves on district and building technology committee.
15. Supports building administrative assistant with grade reporting, attendance, and other record keeping functions related to the student information system.
16. Coordinates Intervention Team meetings with building principal.
17. Attends preschool-2nd grade IEP meetings as assigned by building administrator.
18. Assists building principal with 504 meetings and the development of written 504 plans.
19. Evaluates certified and classified staff as assigned by building principal.
20. Facilitates and/or serve on curriculum revision committees as assigned.
21. Operates in accordance with board policies and sees that all policies of the board pertaining to employee’s area of jurisdiction are implemented.
22. Performs such other tasks as may be assigned by the board.

**TERMS OF EMPLOYMENT**

Salary and work year to be established by the board.

**EVALUATION**

Performance of this job will be evaluated in accordance with provisions of the board's policy.

Anticipated to be approved by Board of Directors on April 14, 2014

Revised
ADEL DESOTO MINBURN COMMUNITY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE
Middle School Assistant Principal

QUALIFICATIONS
1. Certified in educational administration and/or counseling with evaluator approval
2. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

REPORTS TO
Building Principal

JOB GOAL
To help students overcome problems that impede learning and to assist in vesting a safe, orderly school environment that promotes learning

PERFORMANCE RESPONSIBILITIES
1. Identifies at-risk and potential dropouts at middle school and provides support to ensure their academic success.
2. Assists with student discipline issues at middle school, including bus discipline.
3. Provides supervision of students to ensure safety, including crosswalk, hallways, lunchroom, and busy duty, as assigned.
4. Works collaboratively with building principal and counselor on the master schedule and other student information system work. (Infinite Campus)
5. Works with the school staff to ensure the safety of all students and conducts building safety survey.
6. Designs and implements programs at the middle school that reflect the changing needs of the student population (Homecoming TEAM game day, Read Across America, Veteran's Day Activities, Character Counts! Week).
7. Serves on committees as assigned by the building principal.
8. Serves on the district administrative team.
9. Serves on district and building technology committee.
10. Supports building administrative assistant with grade reporting, attendance, and other record keeping functions related to the student information system.
11. Assists the 6-8 building principal and activities director in the set up and supervision of students at selected co-curricular athletic and music functions at the middle school.
12. Coordinates 6-8 BAT meetings with building principal.
13. Assists superintendent and building administrators in coordinating 6-12 Iowa Assessment testing and data analysis throughout the district.
14. Attends 6-8 IEP meetings as requested by building administrator.
15. Is a member of building/district ILT.
16. Assists building principal with 504 meetings and the development of written 504 plans.
17. Evaluates certified and classified staff as assigned by building principal.
18. Assists Central Office staff with certified enrollment, BEDS, Project Easier, and other required data submissions as assigned.
19. Facilitates and/or serve on curriculum revision committees as assigned.
20. Operates in accordance with board policies and sees that all policies of the board pertaining to employee's area of jurisdiction are implemented.
21. Performs such other tasks as may be assigned by the board.

TERMS OF EMPLOYMENT
Salary and work year to be established by the board.

EVALUATION
Performance of this job will be evaluated in accordance with provisions of the board's policy.

Approved by Board of Directors on May 10, 2010.

Revised April 14, 2014
Changes made to the 2014-2015 Daycare Parent Handbook:

On Page 4: Changed the wording under *Early dismissal (unscheduled) due to weather* to reflect that childcare services will be provided up to one hour following dismissal.

On Page 4: Added the school messenger system to the wording under *School closed due to weather*
IMPORTANT! PLEASE READ CAREFULLY
2014-15
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BEFORE-AND-AFTER-SCHOOL CHILD CARE

HANDBOOK OF POLICIES AND PROCEDURES

INTRODUCTION
Welcome to Before-and-After-School Child Care. The Adel DeSoto Minburn Community School District Child Care Program provides quality childcare services to children, the family, and the community in an environment that is safe, challenging, and nurturing.

The Child Care Program is located at the elementary school, 1608 Grove Street, Adel.

The Before-and-After-School Child Care Program is available for elementary school age children (Grades PK-5) at the Adel Elementary School for students who currently reside within the school boundaries and/or who are currently enrolled as students in the school.

GOALS
To provide a quality, affordable program that parents can rely upon throughout the school year within the Adel DeSoto Minburn Community School District Elementary Schools.

To provide a warm and caring environment for children with a variety of activities, which includes recreation and games, arts and crafts, reading, music, time to finish school assignments, and just "free time" for the children to pursue their favorite interests.

Enrollment in Before-and-After-School Child Care constitutes an understanding that you will abide by the policies listed below.

PARENTS' RIGHTS
Parents have the right:
1. To know their child is in a safe environment.
2. To share concerns with the staff at any time about anything they do not feel is in the best interest of their child.
3. To know if their child is misbehaving and to spend time talking with the staff concerning a solution.
4. To know if their child does not report to the program as intended.

PARENTS' RESPONSIBILITIES
Parents' responsibilities are:
1. To notify the Child Care Program if their child will not attend.
2. To notify the Child Care Program in writing when another authorized person is picking up their child.
3. To inform the staff if their child has been exposed to a contagious disease.
4. To pay fees on time.
5. To keep their child's record up to date with changes in phone numbers, addresses, and emergency information.
6. To pick up their child on time.
7. To sign their children in and out of Child Care with the child care associate.

CHILDREN'S RIGHTS
Children have the right:
1. To have a safe environment.
2. To use all the equipment and space on an equal basis.
3. To have their ideas and feelings respected.
4. To have discipline that is fair, equal, and respectful of them.
5. To have staff members who care about them, enjoy being with them, and help them grow.

CHILDREN'S RESPONSIBILITIES
Children need to be responsible:
1. For learning to take the consequences for their own actions.
2. For respecting the rules that guide them during the school day, for controlling their feelings so that their actions do not harm anyone in the program.
3. For remaining with the group and supervisor at all times.
4. For returning materials and equipment to the place they found them for other children to find and use before taking out a new activity.
5. For reporting immediately to Child Care in the morning upon arrival and immediately after being dismissed from school.

FEES AND PAYMENT POLICY
FEES $20.00 non-refundable registration fee
$65.00 per week for Before-and-After-School Child Care.
$25.00 per week for Before-School Child Care.
$50.00 per week for After-School Child Care.

1. The preregistration fee of $20 is a nonrefundable fee.
2. Payment is due each Monday or the first school day for the current week.
   a. Payment in advance is required and failure to make payments by a designated date may result in withdrawal of the services.
   b. Advanced payments may be made on a monthly basis or other specified periods of time.
   c. Termination of Child Care services will result if fees are not paid in a reasonable and timely manner. Any account that is one week behind in payment will result in an immediate suspension of Child Care services until the fees are paid in full.

Before-and-After-School Child Care was not designed to be a drop-in childcare service. We understand that hospitalization, layoffs, and other emergency situations do occur. If you must withdraw your child for a certain period of time, you need to notify the childcare associate, in writing, immediately or your billing fees will continue and you will be expected to pay them. Children dropped from Child Care Programs are re-enrolled on a space available, first-come-first-served basis.
NON-SUFFICIENT FUNDS POLICY
Non-sufficient funds checks are sent to the Before-and-After-School Child Care office and held there until a cash or money order payment is received to cover the amount of the check(s). A charge of $10.00 will be made for each returned check. If payment is not made promptly, Child Care services will be discontinued.

IRS STATEMENTS
The Before-and-After-School Child Care Program does not provide an itemized statement for tax purposes. We suggest that you retain your weekly receipts that the childcare associate writes out for you or your canceled checks as an accurate account of your Child Care expenses.

ENROLLMENT INFORMATION
During April of each year, those who wish to re-enroll in Child Care may do so. In May, the enrollment will be opened to the general population of the school. Children entering kindergarten in the fall will receive information at Kindergarten Roundup.

ENROLLMENT FORMS
It is important that you fill out the enrollment forms completely. We use this information to contact you or your physician in case of an illness or accident.

We need this information to remain current. Any change in address, phone numbers, etc. must be given to the childcare associate immediately.

You may also want to add additional information to the form, such as the names, addresses, and phone numbers of two or three other individuals that are authorized to pick up your child. If there is someone you definitely do not want to pick up your child, we need to know about that and have that information in writing for our file.

DISCONTINUATION OF THE SERVICE
Parents wishing to discontinue this service must provide a statement in writing at least two weeks prior to the discontinuation of this service.

HOURS OF OPERATION - 6:30-8:00 A.M. and 3:30-6:00 P.M.

FULL DAY CHILD CARE SERVICES
No full day Child Care services are provided for Thanksgiving break, winter break, spring break, summer vacation, all day professional development days or any day the school is closed due to weather.

CLOSING TIME
Center closes at 6:00 P.M. and parents pay fees for Child Care services until that time. Parents whose children remain past 6:00 P.M. must pay an overtime fee as follows:

5-15 minutes overtime - $5.00 per child
Each additional 5 minutes - $5.00 per child
Late fees are paid directly to the childcare associate who must stay late.
It would be wise to have a back-up person who could pick up your child by 6:00 P.M. if you will be late. Child Care services may be withdrawn if three overtime charges occur.

**ABSENCES**
It is important to notify the Child Care Program of any absence.

1. All parents are responsible for paying for time **RESERVED**, not time used. Fees are not prorated for absences. Refunds will not be made for absences or vacation.
2. In the event of illness, vacation, or other absences such as Scouts, music lessons, school enrichment classes, and other out-of-school activities on a regularly scheduled attendance day, the school and Child Care must be notified.

A parent is to notify school by 7:15 A.M. if your child will not attend the morning session or by 3:00 P.M. if your child will not attend the afternoon session.

**RELEASE OF CHILDREN**
Children will be allowed to leave only with the person(s) designated in writing by the parent. Children will be released as parents have directed on the enrollment form. Changes must be made in advance in writing.

**SCHEDULED AND UNSCHEDULED DISMISSAL POLICIES**

1. **Early dismissal days (scheduled)** - Child Care Services are provided for scheduled early dismissal days.
2. **Early dismissal (unscheduled) due to weather** - Child Care services will be provided for up to one hour following an early dismissal.

**SCHOOL DELAYS AND CLOSINGS**

1. **School delayed due to weather** - Child Care services are delayed by the same number of hours school is delayed. As an example, if school is delayed 2 hours, childcare will open at 8:30 am not 6:30 am. (Always see that your child is safely inside the school building.)
2. **School closed due to weather** - If school is closed because of severe weather, major radio stations, t.v. stations and the school messenger system will carry the announcement by 6:00 A.M. No Child Care services will be available.

Weather conditions can make it difficult for the Child Care employees and custodians to get to school on schedule. For your child's safety, please be sure the school doors are unlocked and the childcare associate is on duty. You must sign your child in with the childcare associate; do not drop your child off at the door because you are in a hurry.
DISTRIBUTION OF MEDICATIONS
Medicine CAN NOT be dispensed during Child Care. Any medication must be given through the nurse's office. Parents must turn in a written permission slip along with the medicine bottle that states the doctor's order concerning dosages and times.

EMERGENCY PROCEDURES
Each pupil enrolled in Child Care must provide emergency information. Childcare associates will keep complete emergency information files at all times.

In the event of an emergency or accident, the parent will be notified as soon as possible. It is the parents' responsibility to keep all emergency information current.

INSURANCE
Most families are covered by the parents' policy at work and/or their own private policies. Applications for the Hawk-I (Healthy and Well Kids in Iowa) insurance, free or low-cost health care coverage for kids, are available at the Central Office and the nurse's office in each building.

SNACKS
1. A.M. - We do not serve an A.M. snack. A breakfast program is available at the school. Breakfast is served beginning at 8:00 A.M.
2. P.M. - Nutritious snacks from Food Service will be provided after school at no additional charge.

DISCIPLINE AND TERMINATION OF CHILD CARE SERVICES
Children are entitled to a pleasant and harmonious atmosphere. Unacceptable behavior will be cause for dismissal from the service. Refunds will not be made.

1. Chronically disruptive behavior is defined as uncontrolled verbal or physical harassment of one or more children involved in Child Care. It also includes being disrespectful to the childcare associates by ignoring or disobeying the rules of the Child Care Program.
2. If a child is chronically disruptive to the functioning of the program, the child's enrollment may be terminated. Reasonable efforts to integrate the child into the program will be made. However, upon the recommendation of the staff, consultation with the principal, parent(s), and Child Care program director, services will be terminated. The following procedures will be the guidelines for terminating a child from the Before-and-After-School Child Care Program:
   a. The child will be given a five (5) minute time out period to determine what the child did wrong and to think about what actions or behavior need to be changed.
   b. If a second time out of ten (10) minutes is necessary in a single day, a behavior report will be written by the childcare associate. This report is to be given to the parent or guardian to read and sign. The report is to remain with the childcare associate.
   c. If a child receives three (3) written behavioral reports in a month's time, the child will be suspended from the Child Care Program for one week. During this time the parents, child care associate, and child care program director will meet in an attempt to determine if the child is capable of drastically changing his/her behavior to allow reentrance into the program. Fees will still be paid for this week to retain the child's space in Child Care.
d. If the child does continue in the program and does receive a fourth behavioral report, termination will become effective immediately.

e. When the severity of a problem is great enough that it could endanger the safety or your child's welfare, or the other children in the program, termination will become effective immediately after consulting with the child care program director, who will notify the parents.

A child's participation may be terminated if a child is regularly picked up after the 6:00 P.M. closing of the program. (See Closing Time, page 4.)

PARENT INVOLVEMENT
A Community Advisory Committee may be established with parent representatives. This committee could assist in reviewing guidelines and assist in the assessment of the outcomes. If you are interested in serving on this committee, please let your child care associate know of your interest.

Please feel free to send in comments and/or suggestions to our office. We encourage your participation in periodic evaluations.

COMMUNICATION
It is important to establish a line of communication with the childcare associates.

Conference times can always be arranged for you. The child care program director is willing to be there if either party requests it.

NONDISCRIMINATION STATEMENT
Students, parents, employees and others doing business with or performing services for the Adel DeSoto Minburn Community School District are hereby notified that this school district does not discriminate on the basis of race, color, creed, religion, gender, national origin, sexual orientation, gender identity, disability, age (for employment), marital status (for programs), or socioeconomic status (for programs) in admission or access to, or treatment in, its programs and activities or hiring and employment practices. Any person having inquiries concerning the school district's compliance with the regulations implementing Title VI, Title VII, Title IX, the Americans with Disabilities Act (ADA), 504 or Iowa Code 280.3 is directed to contact: Nancy Gee, Business Manager, 801 Nile Kinnick Drive South, Adel, IA, 50003, 515-993-4283, who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, 504 and Iowa Code 280.3.

Any person having inquiries concerning the school district's compliance with the regulations implementing Title VI, Title VII, Title IX, the Americans with Disabilities Act (ADA), 504 or Iowa Code 280.3 is directed to contact: Nancy Gee

801 Nile Kinnick Drive South
Adel, Iowa 50003
Telephone: 515-993-4283

Nancy Gee has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, 504 and Iowa Code 280.3.

WE LOOK FORWARD TO A GREAT YEAR!
AGREEMENT FOR ETHERNET SERVICES
14-053

This Agreement is made by and between the State of Iowa, Iowa Telecommunications and Technology Commission operating the Iowa Communications Network, (collectively the "ICN") and Adel-DeSoto-Minburn CSD Community School District ("Customer"). ICN and Customer may also be referred to as the "Parties" or "Party" as the context allows.

SECTION 1: Purpose. The ICN shall provide the Customer with Premium Data Service, per this Agreement.

SECTION 2: IDENTITY OF THE PARTIES.

2.1 The Iowa Telecommunications and Technology Commission operating the Iowa Communications Network is authorized by Iowa Code Chapter 8D to operate a communications network in the State of Iowa. The Iowa Communications Network's address is 400 East 14th Street, Grimes State Office Building, Des Moines, Iowa 50319.

2.2 Customer is a political subdivision of the State of Iowa incorporated in accordance with the relevant provisions of Iowa law. CUSTOMER's Administration Office location is: 801 Nile Kinnick Dr S, Adel, IA 50003-2024.

SECTION 3: COMPENSATION. For the term of the Agreement, upon receipt of a Customer's order and where provisioning is available, the ICN agrees to provide the Customer with Premium Ethernet Service (Service) at the following rates:

<table>
<thead>
<tr>
<th>Bandwidth</th>
<th>Description</th>
<th>Non-Recurring Charges</th>
<th>Installation Charges</th>
<th>Monthly Charges</th>
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<tr>
<td>160 MB</td>
<td>Premium Ethernet Service</td>
<td>$80.00</td>
<td>$0.00</td>
<td>$1231.84</td>
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(Upgrade PVC 80473 to 160 MB Premium Ethernet, Bandwidth Charge $1030.00 and Premium Ethernet Port Charge $201.84)

Total: $80.00 $0.00 $1231.84

3.1 Payment Terms. As applicable, ICN shall identify services rendered and submit itemized invoices for amounts owed on a monthly basis. Customer will pay all approved invoices in arrears and in conformance with Iowa Code. Customer may vary the terms of this provision by paying the invoice in less than 60 days as provided in Iowa Code. However, an election to pay in less than 60 days shall not act as an implied waiver of Iowa Code. Any sums owed by Customer shall be itemized and added to Customer's invoice prior to submission. If Customer disputes the amount of any invoice, Customer will notify the ICN of the dispute within 30 days of receipt of the invoice. Payment of the disputed amount may be with held until the dispute is resolved.

3.2 Upgrades. Customer may upgrade service levels at any time during the term of this agreement at the ICN's then current rates. An upgrade in service level is defined as service purchased directly from ICN with a revenue commitment equal to or greater than the remaining total revenue commitment of this Agreement and with a Term expiring on or after the expiration date of the original thirty-six month term. All applicable programming and/or installation charges will apply for each upgrade. Monthly invoice adjustments for the upgrade(s) will be prorated to the effective date of the increase.

SECTION 4: TERM. This Agreement shall be effective July 1, 2014 and shall continue for a period of thirty-six (36) months. This Agreement may be extended for up to six (6) additional months at the Rate(s) listed above upon ICN receipt of Customer's written request prior to the end of the thirty-six (36) month Term. If the 6 month extension is not executed, the service shall be provided on a month to month basis, at the then current monthly rate, subject to change upon 30 day notice to the Customer.

4.1 Minimum Service Period. The Minimum Service Period for the Service contemplated by this Agreement is 12 months from the Effective Date. Service installed for 12 consecutive months from the effective date of this Agreement shall be deemed to have met the Minimum Service Period. Customer acknowledges that should they terminate the service for any reason other than provided under this Agreement within 12 months of service verification, Customer will be responsible to pay for any waived installation charges, any one time fees incurred by the ICN and 100% of the remaining monthly service
charges for the Minimum Service Period. If ICN continues to provide the Service after this Term without a further agreement, the Service will convert to the applicable month-to-month rate.

SECTION 5: TERMINATION LIABILITY.

5.1 Customer may terminate this Agreement prior to the end of the thirty-six (36) month term without liability if service is upgraded to another ICN service purchased directly from ICN with a revenue commitment equal to or greater than the remaining total revenue commitment of this Agreement and with a Term expiring on or after the expiration date of the original thirty-six month term. Notwithstanding the above, Customer may also terminate the Service prior to the end of the Term without liability due to lack of appropriation of funds, to include but not limited to Universal Service Fund commitments, school consolidation or closing, or changes in other funding sources, for this service provided Customer notifies ICN at least thirty days prior to the day on which service is to be discontinued. In the event Customer terminates the Service due to lack of appropriation of funds in accordance with this Section 5.1, Customer will be responsible for any monthly reoccurring and usage charges that may apply for that period from the date the ICN receives the termination notice or until the requested termination date, whichever is later.

5.2 In the event a service is terminated or discontinued after the Minimum Service Period but prior to the completion of the thirty-six (36) month Term, for any reason other than a reason described in Section 5.1, the Customer will be liable for any previously waived installation charges. The Customer will also be liable for 80% of the monthly charges that remain past the Minimum Service Period.

SECTION 6: AMENDMENTS. This Agreement may be amended in writing by mutual consent of the Parties. All amendments to this Agreement incorporated by reference herein must be fully executed by the Parties.

SECTION 7: POINTS OF CONTACT. The Parties agree to provide points of contact for purposes of efficient management of this Agreement, in accordance with the following.

7.1 The ICN's primary point of contact for the Customer's service is the ICN Service Desk: Phone 1-800-572-3940 or E-mail: ICNServicedesk@iowa.gov

7.2. Customer Contacts are: Adam Kurth akurth@adm.k12.ia.us 515-993-4283 ext 1280

SECTION 8: EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement.

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION
Operating the IOWA COMMUNICATIONS NETWORK

By: ________________________________

Printed Name: ________________________________

Title: ________________________________

Date: ________________________________

Adel-DeSoto-Minburn Community School District

By: ________________________________

Printed Name: ________________________________

Title: ________________________________

Date: ________________________________

2-4-09 Rev. 4
2014-2015 Application For Whole Grade or Cooperative Sharing Agreement

If your school district is involved or intends to be involved in a cooperative or whole grade sharing agreement for the 2014-2015 academic year, please complete the form below and return it to the State Office. This form must be returned NO LATER THAN APRIL 30, 2014. You may fax the form below to 515-284-1969 or mail to: Iowa Girls' High School Athletic Union, P.O. Box 10348, Des Moines, Iowa 50306.

Participating Schools

Wauke and Ad

(Host School)

Name of team as it should appear on tournament pairings Wauke

Circle the competitions in which this agreement applies.

Cross Country

Volleyball

Swimming & Diving

Basketball

Bowling

Track & Field

Golf

Tennis

Soccer

Softball

If this is a renewal of an existing agreement, please indicate by checking the box below.

SIGNATURES REQUIRED:

Superintendent: ____________________________  School: ____________________________

School Board President: ____________________________  School: ____________________________

Superintendent: ____________________________  School: ____________________________

School Board President: ____________________________  School: ____________________________

Superintendent: ____________________________  School: ____________________________

School Board President: ____________________________  School: ____________________________

For Office Use Only: This request is hereby approved by management of the Athletic Union.

Signed by Lisa Brinkmeyer, Assistant Director ____________________________  Date: ____________________________

Iowa Girls’ High School Athletic Union
PO Box 10348 • Des Moines, Iowa 50306 • Fax Number: (515) 284-1969
Iowa Girls' High School Athletic Union

2014-2015 Application For Whole Grade or Cooperative Sharing Agreement

If your school district is involved or intends to be involved in a cooperative or whole grade sharing agreement for the 2014-2015 academic year, please complete the form below and return it to the State Office. This form must be returned NO LATER THAN APRIL 30, 2014. You may fax the form below to 515-284-1969 or mail to: Iowa Girls' High School Athletic Union, P.O. Box 10348, Des Moines, Iowa 50306.

Participating Schools

[ ] ADM
[ ] Van Meter

(Host School)

Name of team as it should appear on tournament pairings ADM/Van Meter

Circle the competitions in which this agreement applies.

- Cross Country
- Volleyball
- Swimming & Diving
- Basketball
- Bowling
- Track & Field
- Golf
- Tennis
- Soccer
- Softball

If this is a renewal of an existing agreement, please indicate by checking the box below.

SIGNATURES REQUIRED:

Superintendent: [Signature] [School: ]

School Board President: [Signature] [School: ]

Superintendent: [Signature] [School: ]

School Board President: [Signature] [School: ]

Superintendent: [Signature] [School: ]

School Board President: [Signature] [School: ]

For Office Use Only: This request is hereby approved by management of the Athletic Union.

Signed by Lisa Brinkmeyer, Assistant Director ___________________________ Date: ___________________________
Application for Cooperative Sponsorship

Applications are to be initiated by each Board of Education and submitted not later than April 30, 2014. Complete the form below and click "Submit to IHSAA." The IHSAA will review your application and respond electronically. You may check on the status of your application by logging in to your school account and clicking on "Cooperative Sponsorship Agreements."

Cooperative sponsorship conditions include the following:

- Member schools may apply for cooperative sponsorship to the governing Board of the respective activities organization.
- Separate applications shall be submitted to each activity association.
- School districts shall be contiguous with one of the other schools within the agreement unless the activity is not offered at any school contiguous to the party district in which case the contiguous requirement may be waived.
- Cooperative sponsorship agreement shall be for a year.
- A school's students may be engaged in cooperative activities under the terms of only one (1) agreement.
- Decisions on all applications will be determined by the respective governing organization within 10 days.

The following school districts hereby apply for cooperative sponsorship for the 2014-2015 school year:

1) ADM, ADEL (Host School)
2) VAN METER

Activities sponsored by the IHSAA include:

- Soccer

Electronic Signatures:

1) ADM, Adel: "Doug Gee" (signed 02/25/2014)
2) Van Meter: "Rick Roberts" (signed 02/28/2014)

The IHSAA has APPROVED this application for cooperative sponsorship agreement as of April 8, 2014.

No further action is needed on your part.

Thank you! Return to Main Menu.
NOTICE OF PUBLIC HEARING
PROPOSED ADEL-DESO-MINBURN SCHOOL BUDGET SUMMARY
FISCAL YEAR 2014-2015

Department of Management - Form S-PB-8

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget 2015</th>
<th>Re-est. 2014</th>
<th>Actual 2013</th>
<th>Avg % 13-15</th>
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</thead>
<tbody>
<tr>
<td>Taxes Levied on Property</td>
<td>6,614,966</td>
<td>6,831,263</td>
<td>6,394,127</td>
<td>1.7%</td>
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<tr>
<td>Utility Replacement Excise Tax</td>
<td>259,616</td>
<td>271,153</td>
<td>273,276</td>
<td>-2.5%</td>
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<tr>
<td>Income Surtaxes</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
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<tr>
<td>Tuition/Transportation Received</td>
<td>1,450,000</td>
<td>1,304,347</td>
<td>1,225,275</td>
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<tr>
<td>Earnings on Investments</td>
<td>54,850</td>
<td>47,750</td>
<td>35,945</td>
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<td>Nutrition Program Sales</td>
<td>561,800</td>
<td>530,000</td>
<td>499,007</td>
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<tr>
<td>Student Activities and Sales</td>
<td>269,000</td>
<td>240,885</td>
<td>239,954</td>
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<tr>
<td>Other Revenues from Local Sources</td>
<td>526,500</td>
<td>528,130</td>
<td>1,711,079</td>
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<td>Revenue from Intermediary Sources</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>State Foundation Aid</td>
<td>8,705,724</td>
<td>8,012,649</td>
<td>7,781,107</td>
<td>48,739</td>
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<tr>
<td>Instructional Support State Aid</td>
<td>1,308,854</td>
<td>1,510,758</td>
<td>113,613</td>
<td></td>
</tr>
<tr>
<td>Commercial &amp; Industrial Replacement</td>
<td>118,364</td>
<td>118,364</td>
<td>113,613</td>
<td></td>
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<tr>
<td>Title 1 Grants</td>
<td>572,000</td>
<td>475,655</td>
<td>499,975</td>
<td></td>
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<tr>
<td>IDEA and Other Federal Sources</td>
<td>20,505,943</td>
<td>19,870,954</td>
<td>18,822,097</td>
<td></td>
</tr>
<tr>
<td>Total Revenues</td>
<td>20,505,943</td>
<td>19,870,954</td>
<td>18,822,097</td>
<td></td>
</tr>
<tr>
<td>General Long-Term Debt Proceeds</td>
<td>3,500,000</td>
<td>10,000,000</td>
<td>460,810</td>
<td></td>
</tr>
<tr>
<td>Transfers In</td>
<td>321,480</td>
<td>422,231</td>
<td>981,130</td>
<td></td>
</tr>
<tr>
<td>Proceeds of Fixed Asset Dispositions</td>
<td>24,327,423</td>
<td>30,312,523</td>
<td>20,278,267</td>
<td></td>
</tr>
<tr>
<td>Total Revenues &amp; Other Sources</td>
<td>24,327,423</td>
<td>30,312,523</td>
<td>20,278,267</td>
<td></td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>17,631,157</td>
<td>16,073,005</td>
<td>15,207,069</td>
<td></td>
</tr>
<tr>
<td>Total Resources</td>
<td>41,958,580</td>
<td>46,385,530</td>
<td>35,485,336</td>
<td></td>
</tr>
</tbody>
</table>

| Noninstructional Programs                        | 5,426,950   | 4,742,347    | 4,394,564   | 11.1%       |
| Facilities Acquisition and Construction          | 955,000     | 818,000      | 751,017     | 12.8%       |
| Debt Service                                     | 1,777,397   | 10,551,179   | 1,786,841   |             |
| AEA Support - Direct to AEA                       | 634,527     | 554,467      | 521,232     |             |
| Total Other Expenditures (lines 33-35)           | 12,911,924  | 12,165,646   | 2,868,869   | 112.2%      |
| Total Expenditures                               | 30,948,874  | 28,332,142   | 18,427,791  |             |
| Transfers Out                                    | 321,480     | 422,231      | 984,540     |             |
| Total Expenditures & Other Uses                  | 31,270,354  | 28,754,373   | 19,412,331  |             |
| Ending Fund Balance                              | 10,688,226  | 17,631,157   | 16,073,005  |             |
| Total Requirements                               | 41,958,580  | 46,385,530   | 35,485,336  |             |

Proposed Tax Rate (per $1,000 taxable valuation) 17.57126

Location of Public Hearing: Adel DeSoto Minburn CSD Middle School Board Room

Date of Hearing: 04/14/14 Time of Hearing: 6:00 PM
# ADOPTION OF BUDGET AND TAXES

**JULY 1, 2014 - JUNE 30, 2015**

**ADEL-DESO-TO-MINBURN**

**Total Special Program Funding**

<table>
<thead>
<tr>
<th>Special Program Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Support (A&amp;L line 10.5)</td>
<td>945,767</td>
</tr>
<tr>
<td>Educational Improvement (A&amp;L line 11.3)</td>
<td>0</td>
</tr>
<tr>
<td>Voted Physical Plant &amp; Equipment (A&amp;L line 19.3)</td>
<td>408,638</td>
</tr>
</tbody>
</table>

**Special Program Income Surtax Rates**

<table>
<thead>
<tr>
<th>Special Program Income Surtax Rates</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Support (A&amp;L line 10.15)</td>
<td>0</td>
</tr>
<tr>
<td>Educational Improvement (A&amp;L line 11.4)</td>
<td>0</td>
</tr>
<tr>
<td>Voted Physical Plant &amp; Equipment (A&amp;L line 19.4)</td>
<td>0</td>
</tr>
</tbody>
</table>

**Utility Replacement and Property Taxes Adopted**

<table>
<thead>
<tr>
<th>Utility Replacement AND Property Taxes Adopted</th>
<th>Levy Rate</th>
<th>Property Taxes Levied</th>
<th>Estimated Utility Replacement Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levy to Fund Combined District Cost (A&amp;L line 15.3)</td>
<td>3,784.775</td>
<td></td>
<td></td>
</tr>
<tr>
<td>+Educational Improvement Levy (A&amp;L line 15.5)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>+Cash Reserve Levy - SBRC (A&amp;L line 15.9)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>+Cash Reserve Levy - Other (A&amp;L line 15.10)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Use of Fund Balance to Reduce Levy (A&amp;L line 15.11)</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>=Subtotal General Fund Levy (A&amp;L line 15.14)</td>
<td>3,784.775</td>
<td>9.3852</td>
<td>3,637.933 146,842</td>
</tr>
<tr>
<td>+Instructional Support Levy (A&amp;L line 15.13)</td>
<td>664,401</td>
<td>1.62589</td>
<td>640,378 24,023</td>
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<tr>
<td>=Total General Fund Levy (A&amp;L line 15.12)</td>
<td>4,449,176</td>
<td>11.56441</td>
<td>4,278,311 170,865</td>
</tr>
<tr>
<td>+Management</td>
<td>400,000</td>
<td>1.05037</td>
<td>384,481 15,519</td>
</tr>
<tr>
<td>+Amana Library</td>
<td>223,480</td>
<td></td>
<td></td>
</tr>
<tr>
<td>+Voted Physical Plant &amp; Equipment (Capital Project)</td>
<td>185,158</td>
<td></td>
<td></td>
</tr>
<tr>
<td>=Subtotal Voted Physical Plant &amp; Equipment</td>
<td>408,638</td>
<td>1.00000</td>
<td>393,863 14,775</td>
</tr>
<tr>
<td>+Regular Physical Plant &amp; Equipment</td>
<td>134,851</td>
<td>3.30000</td>
<td>129,975 4,876</td>
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<tr>
<td>=Total Physical Plant &amp; Equipment</td>
<td>543,489</td>
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<tr>
<td>Reorganization Equalization Levy</td>
<td>0</td>
<td>0.00000</td>
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</tr>
<tr>
<td>Emergency Levy (for Disaster Recovery)</td>
<td>0</td>
<td>0.00000</td>
<td>0</td>
</tr>
<tr>
<td>Public Education/Recreation (Playground)</td>
<td>0</td>
<td>0.00000</td>
<td>0</td>
</tr>
<tr>
<td>Debt Service</td>
<td>1,481,917</td>
<td>3.62648</td>
<td>1,428,336 53,581</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>6,874,582</td>
<td>17.57126</td>
<td>6,614,966 259,616</td>
</tr>
</tbody>
</table>

**I certify this budget is in compliance with the following statements:**

- The prescribed Notice of Public Hearing and Proposed Budget Summary (Form S-PB) was lawfully published, with said publication being evidenced by verified and filed proof of publication.
- The budget hearing notice was published not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published amounts.
- Adopted expenditures do not exceed published amounts for any of the four individual expenditure categories, or in total.
- Adopted property taxes meet the debt service and loan agreement needs identified on Form 703. Debt service levy for GO bond payments only.
- This budget was certified on or before April 15, 2014.

__________________________
District Secretary

__________________________
County Auditor
LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
ADEL-DESO-MINBURN

Form includes ALL long term debt. Row 1 FINAL COLUMN is only Loans paid by VPPEL Tax. Rows 3-25 FINAL COLUMN is only G.O. Debt paid by Debt Service Tax.

<table>
<thead>
<tr>
<th>Project Name (A)</th>
<th>Amount of Issue (B)</th>
<th>Date Certified to County Auditor (C)</th>
<th>Principal Due FY15 (D)</th>
<th>Interest Due FY15 +(E)</th>
<th>Bond Registration Due FY15 +(F)</th>
<th>Total Obligation Due FY15 =(G)</th>
<th>Amount Paid from Other Sources &amp; Fund Balance in Appropriate Fund -(H)</th>
<th>VPPEL Loan Paid by VPPEL Taxes or GO Bond Amount Paid by Budget Year Debt Service Taxes =(I)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) All Voted PPEL Loan agreements on this line</td>
<td>930,810</td>
<td></td>
<td>213,391</td>
<td>9,589</td>
<td>500</td>
<td>223,480</td>
<td>223,480</td>
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</tr>
<tr>
<td>(2) All Other Long Term Debt Below this line</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>(3) GO BONDS - Refunding 8-9 Bldg/Elem Remodel</td>
<td>8,450,000</td>
<td>4/23/12</td>
<td>885,000</td>
<td>119,978</td>
<td>1,000</td>
<td>1,005,978</td>
<td>1,005,978</td>
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<tr>
<td>(4) GO BONDS 8-9 BLDG/ELEM REMODELING</td>
<td>885,000</td>
<td>3/15/06</td>
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<td>37,613</td>
<td>500</td>
<td>38,113</td>
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<td>38,113</td>
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<td>(5) GO BONDS - CLASSROOM ADDITIONS</td>
<td>10,000,000</td>
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<tr>
<td>(6) GO BONDS (CLASSROOM ADDITIONS)</td>
<td>3,500,000</td>
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<td>95,000</td>
<td>49,451</td>
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<tr>
<td>(26) Totals (Lines 3-25)</td>
<td>980,000</td>
<td>570,417</td>
<td>3,500</td>
<td>1,553,917</td>
<td>72,000</td>
<td>1,481,917</td>
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<tr>
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ADOPTED ADEL-DESOTO-MINBURN SCHOOL BUDGET SUMMARY

Department of Management - Form S-AB

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<td>8,705,724</td>
<td>8,012,649</td>
<td>7,781,107</td>
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<tr>
<td>Instruction Support State Aid</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Other State Sources</td>
<td>1,308,854</td>
<td>1,510,758</td>
<td>48,739</td>
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<tr>
<td>Commercial &amp; Industrial Replacement</td>
<td>64,269</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Title 1 Grants</td>
<td>118,364</td>
<td>118,364</td>
<td>113,613</td>
</tr>
<tr>
<td>IDEA and Other Federal Sources</td>
<td>572,000</td>
<td>475,655</td>
<td>499,975</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>20,505,943</td>
<td>19,870,954</td>
<td>18,822,097</td>
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<tr>
<td>General Long-Term Debt Proceeds</td>
<td>3,500,000</td>
<td>10,000,000</td>
<td>460,810</td>
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<tr>
<td>Transfers In</td>
<td>321,480</td>
<td>422,231</td>
<td>981,130</td>
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<tr>
<td>Proceeds of Fixed Asset Dispositions</td>
<td>0</td>
<td>19,340</td>
<td>14,250</td>
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<tr>
<td>Total Revenues &amp; Other Sources</td>
<td>24,327,423</td>
<td>30,312,525</td>
<td>20,278,267</td>
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<tr>
<td>Beginning Fund Balance</td>
<td>17,631,157</td>
<td>16,073,005</td>
<td>15,207,069</td>
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<tr>
<td>Total Resources</td>
<td>41,958,580</td>
<td>46,385,530</td>
<td>35,485,336</td>
</tr>
</tbody>
</table>

*Instruction

Student Support Services                                                   | 11,655,000   | 10,606,149   | 10,413,341  |
Instructional Staff Support Services                                       | 435,000      | 380,598      | 364,951     |
General Administration                                                      | 537,950      | 512,411      | 494,517     |
School/Building Administration                                             | 489,000      | 460,344      | 418,506     |
Business & Central Administration                                          | 978,000      | 874,460      | 803,320     |
Plant Operation and Maintenance                                            | 520,000      | 412,780      | 402,240     |
Student Transportation                                                      | 1,625,000    | 1,342,186    | 1,248,493   |
This row is intentionally left blank                                        | 842,000      | 759,368      | 662,537     |

Total Support Services (lines 24-31)                                        | 9,550,000    | 818,000      | 751,017     |

Noninstructional Programs                                                  | 10,520,000   | 1,060,000    | 560,796     |
Facilities Acquisition and Construction                                    | 1,777,397    | 10,551,179   | 1,786,841   |
Debt Service                                                               | 634,527      | 554,467      | 521,232     |
AEA Support - Direct to AEA                                                | 12,911,924   | 12,165,646   | 2,868,869   |

Total Expenditures (lines 33-35)                                           | 30,948,874   | 28,332,142   | 18,427,791  |
Transfers Out                                                               | 321,480      | 422,231      | 984,540     |
Total Expenditures & Other Uses                                            | 31,270,354   | 28,754,373   | 19,412,331  |
Ending Fund Balance                                                        | 10,688,226   | 17,631,157   | 16,073,005  |
Total Requirements                                                         | 41,958,580   | 46,385,530   | 35,485,336  |
AMENDMENT OF CURRENT BUDGET
FISCAL YEAR 2013/2014
ADEL-DESOTO-MINBURN SCHOOL DISTRICT
Record of Hearing and Adoption of Budget Amendment

The Board of Directors met in session for the purpose of amending the current school budget. There was present a quorum as required by law. The Board found that the notice of time and place of hearing had been published as required by law and that the affidavit of publication was on file with the county auditor. After hearing all taxpayers to be heard, the Board adopted the amendment by changing estimates of expenditures in the following areas by the following amounts:

Date of Hearing:  
Date of Publication:  

<table>
<thead>
<tr>
<th>Area</th>
<th>From</th>
<th>To</th>
<th>Reasons</th>
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</thead>
<tbody>
<tr>
<td>Instruction</td>
<td></td>
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<tr>
<td>Total Support Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Noninstructional Programs</td>
<td>790,000</td>
<td>850,000</td>
<td>Increase in estimated costs</td>
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<tr>
<td>Total Other Expenditures</td>
<td>3,754,508</td>
<td>12,300,000</td>
<td>Existing GO Bonds in Escrow</td>
</tr>
</tbody>
</table>

District Secretary