Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet in special session at 7:00 a.m. on the 5th day of July, 2005, in the Superintendent's Office, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
Superintendent's Office

OPENING:
7:00 A.M. Call to order
Roll call
Emergency additions and adoption of agenda

ACTION ITEMS:

7:05 Public hearing on the matter of the adoption of plans, specifications, form of contract, and estimate of costs for electrical infrastructure upgrades, air conditioning projects, and phone system.

7:15 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive South
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors
### MINUTES OF BOARD OF DIRECTORS

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<th>ADM High School</th>
<th>7:00 a.m.</th>
<th>July 5, 2005</th>
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<td>Meeting Place</td>
<td>Time</td>
<td>Month Day Year</td>
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#### MEMBERS

**PRESENT**

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<td>Darrell Weems</td>
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<td>Tim Canney</td>
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<td>Paula James</td>
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<td>Kim Roby</td>
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<td>Pat Steele</td>
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**ABSENT**

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#### Call to Order

The meeting was called to order. Roll call was taken. Present were Tim Canney, Paula James, Kim Roby, Pat Steele, and President Darrell Weems.

#### Roll Call

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#### Agenda

- It was moved by Steele, seconded by James, to adopt the agenda as presented. Motion carried unanimously.

#### Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for Electric Infrastructure upgrade, air conditioning, and phone system

President Weems opened the public hearing on the adoption of plans, specifications, form of contract, and estimate of costs for the electric infrastructure upgrade, air conditioning, and phone system. No comments were made and no written comments were received. President Weems closed the public hearing.

#### Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for Electric Infrastructure upgrade, air conditioning, and phone system

It was moved by Roby, seconded by James, to approve the resolution adopting plans, specifications, form of contract and estimate of costs for the electric infrastructure upgrade, air conditioning, and phone system as presented. Motion carried unanimously.
It was moved by James and seconded by Steele to adjourn. Motion carried unanimously.

Minutes approved as presented

Darrell Weems, President

Dated 07/11/05

Shirley McAdon, Secretary
Our mission is to enable all students to master the skills, acquire the knowledge, and develop the social skills necessary for them to reach their full potential as citizens who can successfully meet the challenges of society.

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-Desoto-Minburn Community School District will meet at 6:30 o'clock p.m. on the 11th day of July, 2005, in the High School ICN Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
HIGH SCHOOL ICN Room

OPENING:
6:30 P.M. Call to order
Roll call
Emergency additions and adoption of agenda
Consent agenda
Approval of minutes
Approval of bills and claims
Personnel contracts
Approve job descriptions
Approve board policies:
- 501.15 “Open Enrollment Transfers - Procedures As A Sending District”
- 501.16 “Open Enrollment Transfers - Procedures As A Receiving District”
- 501.17 “Homeless Children and Youth”
- 901.1 “Public Examination Of School District Records”
Construction change orders
Approve district handbooks
Substitute teacher rate of pay
Title I application
Official district organization
Appoint board secretary/treasurer
District mileage rate
Appoint child abuse investigators
Mentoring/teacher compensation distribution plan
Welcome of visitors and open forum

ACTION ITEMS:
6:45 Review and possible action on construction bids for electrical service upgrade, air conditioning, and phone service
6:50 Approve project and advertisement to bid on direct digital control system for energy management
6:55 Legislative resolutions
7:05 High school end-of-year report
7:35 Reading Recovery and Title I Reading report
7:55 Continue discussion on district goals
8:25 Administrative reports
8:30 Personnel evaluation (closed session)
9:30 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 Nile Kinnick Drive S.
Adel, Iowa 50003
(515) 993-4283
Shirley McAdon
Secretary
Board of Directors
MINUTES OF BOARD OF DIRECTORS

Regular Kind of Meeting
ADM High School Meeting Place 6:30 p.m. July 11, 2005
Kind of Meeting Meeting Place Time Month Day Year
Day of Week Monday

MEMBERS

PRESENT
Darrell Weems
Tim Canney
Paula James
Kim Roby

ABSENT

Pat Steele

Tim Hoffman
Superintendent of Schools
Shirley McAdon
Secretary-Board of Education

Call to Order
The meeting was called to order. Roll call was taken. Present were
Tim Canney, Paula James, Kim Roby, and President Darrell Weems. Pat Steele was absent. Visitors were present.

Roll Call

Agenda
It was moved by James, seconded by Canney, to adopt the agenda as presented. Motion carried unanimously.

Consent Agenda
It was moved by Roby, seconded by James, to approve the items under the consent agenda as presented. Resignations were accepted from Teresa Bellinghausen, teacher; Lori Mann, business manager secretary; and Scott Schroeder, weight room supervisor. Pending successful background checks, new contracts were offered to Lucas Asche, co-TSA sponsor; Barbra Anthony, food service worker; Stuart Coapland, bus driver; Deanne Davis, teacher associate; Andrew Fecht, teacher and head HS wrestling coach; Kristyn Hall, guidance counselor; Mitch Krumwiede, teacher, MS AD, MS boys basketball coach, and MS track coach; Nicholas Pitcher, teacher, assistant HS boys track coach, and MS football coach; Kristyn Hall, guidance counselor; Mitch Krumwiede, teacher, MS AD, MS boys basketball coach, and MS track coach; Nicholas Pitcher, teacher, assistant HS boys track coach, and MS football coach; Connie Sloss, teacher; Nancy Timmins, nurse's assistant; and Clinton Winter, custodian. Transfers for Diana Clark from MS food service worker to MS cashier/bookkeeper, Lindsey Millsap from MS special education teacher to MS language arts teacher, Shari Nelson from AE teacher associate to ME teacher associate, Bruce Stanley from AE day custodian to HS night custodian, Sherlyn Sutton from AE teacher associate to ME teacher associate, and Kim Timmerman from HS guidance to MS guidance were announced. Contract modifications for LouAnn Rounds from .766 teacher to .9375 teacher and for Kim Timmerman from guidance/five days extended/student council to guidance were accepted. Modifications to job descriptions for maintenance technician and food services director were accepted.
Continuation of regular board meeting held July 11, 2005

Welcome of Visitors/Open Forum

Since the bids had not yet been adequately reviewed and analyzed by Rambo Associates, no recommendations had been prepared and, thus, no action was taken.

Review and Possible Action on Construction Bids for Electrical Service Upgrade, Air Conditioning, and Phone Service

Since the bids had not yet been adequately reviewed and analyzed by Rambo Associates, no recommendations had been prepared and, thus, no action was taken.

Approve Project and Advertisement to Bid on Direct Digital Control System for Energy Management

Superintendent recommended tentative approval of the following project: Direct Digital Control System for Energy Management for the 8-9 Building and High School. It was moved by James, seconded by Canney, to tentatively adopt the proposed plans and specifications of the project; to set the date of the public hearing on the adoption of plans, specifications, form of contract, and estimate of costs for August 5, 2005, at 7:30 a.m. at the ADM High School; to advertise for bids; and to set the date for acceptance of the bids for August 31, 2005. Motion carried unanimously. Don Swanson of Durrant was present to explain the Request for Qualifications (RFQ) procedure for selecting vendors when bids are received on the project and the timeline to make the selections.

Legislative Resolutions

Superintendent recommended approval of the IASB Legislative Resolutions as reviewed at the last Board meeting. It was moved by James, seconded by Roby, to approve the IASB resolutions as presented. Motion carried unanimously.
Continuation of regular board meeting held July 11, 2005

High School End-of-Year Report
Principal Jim DePue concluded his remarks begun at the goal-setting workshop June 17. Changing the culture of high schools to increase student achievement has become a statewide issue. Discussion ensued.

Reading Recovery and Title I Reading Report
Principal Carole Reindl presented the Reading Recovery and Title I reports. A high success rate this year for students in Reading Recovery was noted. The longitudinal study of Reading Recovery students served in first grade that are now in fifth grade also shows a high degree of success. Two special education teachers were trained in Reading Recovery this year because the techniques are so beneficial to struggling readers; ADM is one of only two school districts in Iowa to begin training special education teachers in Reading Recovery to help students. In addition, nearly half of the Title I reading students were able to discontinue services because of achievement gains this year. Principal Reindl remarked that the excellent teachers in the ADM elementary schools are using strategies that are helping students become good readers.

Continue Discussion on District Goals
Superintendent recommended dropping two of the short-range goals that have been accomplished and updating the language of two others. The list of goals submitted by the teachers on the Instructional Leadership Team and administrators was reviewed. District goals will be finalized at the August Board meeting.

Administrative Reports
Superintendent announced approval of an open enrollment request for Philip Hlas from Waukee to ADM for 2005-06.

The 2004-05 district student attendance report showing a 96.15% rate was presented.

The AEA Profile of Services was available for review.

Board consensus favored renting some space to the AEA at the Minburn Elementary for a short-term period if requested.

Superintendent announced the successful negotiation of a $23,000 rebate from MidAmerican Energy for the new direct digital control system for energy management for the new 8-9 building and high school.

Adjournment
It was moved by James, seconded by Roby, to adjourn. The motion carried unanimously and the meeting was adjourned by President Weems at 9:05 p.m.

Minutes approved as presented

08/08/05
Dated

Darrell Weems, President
Shirley McAdon, Secretary
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**GRAND TOTAL** $908.00