NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Adel-DeSoto-Minburn Community School District will meet at 7:30 o'clock p.m. on the 16th day of September, 1996, in the High School Conference Room, Adel, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA September 16, 1996
HIGH SCHOOL CONFERENCE ROOM 7:30 P.M.

7:30 PM Technology Information

OPENING:
8:00 PM Call to order
Roll call
Emergency additions and adoption of agenda
Approval of minutes
Approval of bills and claims
Secretary/Treasurer financial reports
Welcome of visitors and open forum

ACTION ITEMS:
8:30 Canvas of votes/organization of Board of Directors
8:35 Oath of office
8:40 Selection of officers
8:45 Bargaining unit stipulation
8:50 Public hearing on proposition of authorizing a School Equipment Purchase Note, to borrow technology funds
8:55 Resolution authorizing approval of an Application and Agreement to Participate in the Iowa School Equipment Purchase Program
9:05 Resolution authorizing the execution of a School Equipment Purchase Note, providing for the payment thereof, and approving the Tax Exemption Certificate
9:10 Resignations and new contracts
9:15 Long term administrative substitute
9:25 Open enrollment requests
9:30 Activity sharing agreement
9:35 Title VI application
9:40 Approve use of signature stamp
9:45 Pre-approve purchases
9:50 Select negotiation team
9:55 Select IASB delegate/alternate and Network rep
10:00 Administrative reports
10:30 Adjournment

ADEL-DESOTO-MINBURN COMMUNITY SCHOOL DISTRICT
801 S. 8th Street
Adel, Iowa 50003
(515) 993-4283

Shirley McAdon
Secretary
Board of Directors
NOTICE OF HEARING ON THE MATTER OF AUTHORIZING A SCHOOL EQUIPMENT PURCHASE NOTE IN AN AMOUNT NOT TO EXCEED $230,000 TO PROVIDE FUNDS TO PAY FOR THE PURCHASE OF EQUIPMENT OVER A PERIOD NOT TO EXCEED FIVE YEARS

Public notice is hereby given that the Board of Directors of the Adel-DeSoto-Minburn Community School District will hold a public hearing on the 16th day of September, 1996, at 8 o'clock P.M., at the Board of Directors proposes to take final action upon a proposal to authorize a school equipment purchase Note in an amount not to exceed $230,000 to provide funds to pay for the purchase of Equipment over a period not to exceed five years to be repaid from such current funds as may be legally available, pursuant to authority granted by Iowa Code section 279.48.

The authorizing resolution is on file in the office of the Secretary of the Board of Directors and is available for public inspection. The proceeds of the Note shall be applied to the purchase of Equipment.

Any person interested may appear at the meeting and be heard or may file a petition prior to the hearing to enter objections to the proposal, the amount, or terms thereof or to present evidence.

This notice is given by order of the Board of Directors of the School Corporation this 29th day of August, 1996.

Adel-DeSoto-Minburn CSD
Adel-DeSoto-Minburn CSD

Shirley K. McAdam
Secretary of the Board of Directors

INSTRUCTIONS FOR PUBLICATION

This notice must be published once, at least ten (10) clear days before the date of the hearing. (Exclude the date of publication in counting clear days - e.g. if publication date is September 1, the first date the hearing can be held is September 11.)
The meeting was called to order. Roll call was taken. Present were Dan Heefner, Ray Hemphill, Steve Pedersen, and President Harold Hill. Absent was Don Flater. Visitors included Ann Hegstrom; Daryl Nelson; Dave Leonard; Catherine Schaefer; Jeff Neuman-Lee; Diane Bogardus; Mindy Renner; Edith Hantsbarger; Todd Ricker; Ann Heitz; Merri Swanson; and Principals Carole Schlapkohl, Elayne Stover, Dave Elgin, Greg DeTimmerman, and Bill Kimber.

It was moved by Hemphill, seconded by Heefner, to adopt the agenda as presented. Motion carried unanimously.

It was moved by Hemphill, seconded by Pedersen, to approve the minutes of the regular meeting August 12 as presented. Motion carried 3-1 (Hill-pass).

It was moved by Pedersen, seconded by Heefner, to approve the bills as presented. Motion carried unanimously.

Monthly financial reports were reviewed and discussed.

President Hill welcomed visitors and invited public comments during Open Forum. Jeff Neuman-Lee asked for information about the middle school GATE program. GATE students have three pull-out periods per week and a possibility of seven other periods per week for resourcing this year at the middle school.
Continuation of regular board meeting held September 16, 1996

Canvas of Votes/Organization of Board of Directors

The canvas of votes was read by the Board Secretary and affirmed the election of Dan Heefner to the Board.

Oath of Office

The oath of office was administered to Dan Heefner by the Board Secretary.

Selection of Officers

Board Secretary received nominations for the offices of president and vice-president. Ray Hemphill nominated Harold Hill and Dan Heefner nominated Ray Hemphill for the office of president. It was moved by Pedersen, seconded by Heefner, that nominations cease. Motion carried unanimously. Board Secretary counted the votes and announced the election of Harold Hill to the office of president. Board consensus favored the past practice of the candidate with the second highest vote tally accepting the office of vice-president and Ray Hemphill agreed to serve in the position of vice-president. The oath of office was administered to both officers and the Board President took the chair.

Bargaining Unit Stipulation

Superintendent presented a letter from the school negotiator who is assisting the district in the possible establishment of a classified employee union. The stipulation which defines who is eligible to join the union had been prepared and was presented. It was moved by Heefner, seconded by Pedersen, to approve the bargaining unit stipulation as presented. Motion carried unanimously.

Public Hearing on Proposition of Authorizing A School Equipment Purchase Note

President Hill opened the public hearing on the proposition to authorize a School Equipment Purchase Note to borrow funds for technology. No comments were received; no written comments were received prior to the meeting by the Board Secretary. President Hill closed the public meeting. Discussion ensued.

Application and Agreement to Participate in the ISEP Program

Superintendent recommended approval of the resolution authorizing approval of an Application and Agreement to Participate in the Iowa School Equipment Purchase Program. It was moved by Hemphill, seconded by Heefner, to approve the resolution as presented. Motion carried unanimously.
<table>
<thead>
<tr>
<th>Marginal headings of items of business. Items may be numbered consecutively.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuation of regular board meeting held September 16, 1996</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Execution of School Equipment Purchase Note, Payment and Tax Exemption Certificate</th>
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<tbody>
<tr>
<td>Superintendent recommended approval of the resolution authorizing the execution of a School Equipment Purchase Note, providing for the payment thereof, and approving the Tax Exemption Certificate. It was moved by Heefner, seconded by Hemphill, to approve the resolution as presented. Motion carried unanimously.</td>
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<thead>
<tr>
<th>Resignations and New Contracts</th>
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</thead>
<tbody>
<tr>
<td>Superintendent recommended resignations from Chick Schwarzkopf, middle school softball; Mike Raso, middle school football; and Teresa Hall, special ed associate. Superintendent recommended modifications for Donna Haxton, special ed associate, from half-time to full-time, and for Amy Reis, special ed teacher, from .75 time to full-time. Superintendent recommended new contracts for Michele Kilker, bus driver; Margarete Buscher, bus driver; Ann Heitz, middle school volleyball; Angie Gilliland, middle school volleyball; Rhys South, middle school football; Steve Schlafke, head softball; Jonna Nelson, assistant high school softball; Kaci Orton, middle school softball; Bill Shields, head boys’ soccer; Troy Cortez, head girls’ soccer; and David McAdon, assistant girls’ soccer. It was moved by Pedersen, seconded by Hemphill, to approve resignations, modifications, and new contracts as presented. Motion carried unanimously.</td>
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<thead>
<tr>
<th>Long Term Administrative Substitute</th>
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<tbody>
<tr>
<td>Superintendent recommended hiring Bill Kimber to substitute for Principal Jim Nelsen while he is on sick leave, paying Kimber a per diem rate based on a $48,000 annual salary, one-half of the IPERS penalty, and single insurance. It was moved by Heefner, seconded by Hemphill, to approve a long term administrative substitute arrangement with Bill Kimber with the financial package as outlined. Motion carried unanimously.</td>
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<tr>
<th>Open Enrollment Requests</th>
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<tbody>
<tr>
<td>Superintendent recommended open enrollment requests from Jacy Lebeck from Perry to ADM, Jason Payne from ADM to Perry, Lucas Threlkel from ADM to Waukee, and Betsi and Bobbi Heimbaugh from ADM to Waukee, all for 1996-97. Superintendent recommended an open enrollment request from Lucca Soria from ADM to West Des Moines for 1997-98. It was moved by Hemphill, seconded by Pedersen, to approve open enrollment requests as presented. Motion carried unanimously.</td>
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</tbody>
</table>

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<tr>
<th>Activity Sharing Agreement</th>
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<tbody>
<tr>
<td>Superintendent recommended a sharing agreement with Perry for swimming. It was moved by Hemphill, seconded by Pedersen, to approve the sharing agreement with Perry for swimming as presented. Motion carried unanimously.</td>
</tr>
</tbody>
</table>
Superintendent recommended participation in the Federal Title VI program. It was moved by Hemphill, seconded by Heefner, to make application to continue the district's participation in the Title VI program. Motion carried unanimously.

Superintendent recommended approval of the use of a signature stamp to stamp the Board Secretary's signature and the Board President's signature on documents officially approved by the Board. It was moved by Hemphill, seconded by Heefner, to approve the use of signature stamps as presented. Motion carried unanimously.

Superintendent recommended continuation of Board policy that allows the Board President to approve a purchase prior to a Board meeting. It was moved by Heefner, seconded by Pedersen, to continue the Board policy allowing pre-approval of purchases as presented. Motion carried unanimously.

Board members Ray Hemphill and Steve Pedersen agreed to serve on the negotiation team for this school year and were appointed by President Hill.

President Hill agreed to serve as IASB delegate and Dan Heefner agreed to serve as IASB alternate. President Hill agreed to serve as IASB network rep. All were appointed by President Hill.

Superintendent presented information about an extended warranty on the driver ed car. No interest was shown.

Superintendent has received estimates for early warning protection systems at DeSoto and at the middle school; when estimates are received for the other buildings, they will be reviewed with the fire marshal's office before specs are written for bids.

Superintendent reviewed preliminary estimates of enrollment.

Superintendent announced that the search continues for a maintenance truck with a mounted work box to better serve the district.

Superintendent discussed the purchase of one school bus this year; needs may also dictate the purchase of a bus for disabled students.

Superintendent reviewed bus routes; one northern route was eliminated this year. Maps are available for viewing.
Superintendent drew the Board’s attention to an article about Waterloo’s school improvement effort; it appears that Waterloo is just beginning to address school improvement by establishing curriculum standards, a process active at ADM for the last eight years.

The IASB State Convention will be held November 21-22 in Des Moines.

Superintendent announced that a review of the GATE program has begun that will involve staff, parents and administrators.

Activities Director announced that boys’ soccer played in the spring season may have a two-class state tournament this year and may affect whether ADM plays a spring season or a summer season.

Superintendent announced that Boone is making application to join the Raccoon River Valley Conference.

Superintendent evaluation will be conducted at the October meeting.

It was moved by Hemphill, seconded by Pedersen, to adjourn. Motion carried unanimously and the meeting was adjourned by President Hill at 10:10 p.m.

Minutes approved as presented

Dated 10/14/96

Harold Hill, President

Shirley McAdon, Secretary
<table>
<thead>
<tr>
<th>VENDOR</th>
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<th>AMOUNT</th>
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<tr>
<td>ADDISON-WESLEY PUBLISHING CO., INC</td>
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<td>ADEL AUTO SUPPLY</td>
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<td>ADEL SUPER VALU</td>
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<td>ADEL-DESOto-MINBURN NUTRI FUND</td>
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<td>AMERICAN CHORAL DIRECTORS ASSN.</td>
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<td>COMP. EQUIP./SUPP.</td>
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<td>SUPP./FEES/SERV.</td>
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<td>HAMMOND &amp; STEPHENS</td>
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**TOTAL** | **$23,523.01** |

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**TOTALS** | **$807.90** |
# SEPTEMBER BILLS

## ADEL-DESOOTO-MINBURN COMMUNITY SCHOOL

**STUDENT ACTIVITY FUND**

**SEPTEMBER 16, 1996**

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**TOTAL**                                           | $ 9,713.41           |
# Adel-DeSoto-Minburn Community School District
## School Nutrition Fund
### September 16, 1996

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# ADEL-DESORO-MINBURN COMMUNITY SCHOOL DAY CARE FUND
### SEPTEMBER 16, 1996

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<td>A Hegstrom</td>
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<tr>
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<td>M Vaagen</td>
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**Summer Band Lessons**

| J Engelhardt                        | $947.92 |
| S Mullarkey                         | $950.81 |
| L Shea                              | $242.76 |
| **Total**                           | **$2,141.49** |

**Summer Library Program**

<p>| M Vaagen                           | $352.63 |
| <strong>Total</strong>                           | <strong>$352.63</strong> |</p>
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<td>E Epley</td>
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Adel-DeSoto-Minburn Community School District  
Cash Receipts & Expenditures  
Recapitulation of Funds - August 1996  
**Governmental Funds**

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<td>$0.00</td>
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<table>
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<td><strong>Debt Service Fund</strong></td>
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### Proprietary Funds

#### School Nutrition Fund

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#### Enterprise Funds

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### Fiduciary Funds

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<td>Management Fund</td>
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<td></td>
<td>Receipts, August</td>
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<tr>
<td></td>
<td>Expenditures, August</td>
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<td></td>
<td>Balance, August 31, 1996</td>
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<tr>
<td></td>
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<tr>
<td></td>
<td>Balance, August 31, 1995</td>
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<tr>
<td>Physical Plant &amp; Equipment Fund</td>
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<tr>
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<td>Balance, July 31, 1996</td>
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<tr>
<td></td>
<td>Receipts, August</td>
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<tr>
<td></td>
<td>Balance, August 31, 1995</td>
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<tr>
<td>Student Activity Fund</td>
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<td>Balance, July 31, 1996</td>
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<tr>
<td></td>
<td>Receipts, August</td>
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<td></td>
<td>Cash</td>
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Adel-DeSoto-Minburn Community School District  
Revenue & Expenditure Totals  
August 1996

### GOVERNMENTAL FUNDS REVENUE

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<th>To Date</th>
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### GOVERNMENTAL FUNDS EXPENDITURES

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**FUND TOTAL**

|$6,774.76| $414.35| $163.33| $6,525.78 |

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**Fund Total**

$2,730.59 - $2,730.59 - $2,222.51 - $3,147,776.94 - $0,935.82 - $1,881.70