ADM COMMUNITY SCHOOL DISTRICT
Athletic Facilities Masterplanning Committee
Meeting Minutes

June 3, 2015

Attendees

Greg Dufoe  Superintendent of Schools  gdufoe@adm.k12.ia.us
Lucas Asche  Director of Building and Grounds  lasche@adm.k12.ia.us
Reece Satre  Activities Director  rsatre@adm.k12.ia.us
Bart Mueller  Coach Girls Track  bmueller@adm.k12.ia.us
Rick Dillinger  Coach Girls Softball  coachdillinger@gmail.com
Michael Whisner  Track Coach/PE Teacher  mwhisner@adm.k12.ia.us
Bill Shields  Coach Boys Soccer  shieldsb@dwx.com
Russ Braun  Band Director  rbraun@adm.k12.ia.us
Rob Collins  ADM CSD Board Member  collins12@gmail.com
Jason Book  Coach Baseball  jltbook3@gmail.com
Tim Canney  ADM CSD Board President  tcanney@aol.com
Tom Wollan  frk architects + engineers  twollan@frk-ae.com

1. Welcome and Introductions

2. Purpose of Committee
   1. Purpose statement: To provide the district administration and the Board of Education a strategic plan to address our outdoor athletic facility needs. The final report – prepared by frk—will include a prioritized list of improvements with cost estimates and projected timelines.
   2. Financial situation in the district allows for funds to be available for athletic improvements from a comprehensive perspective.

3. Committee Norms/Guidelines
   a. Professional and respectful dialogue
b. Input on process gathered from participants, to be collated by Greg.
   i. Quality of projects
   ii. Long term approach
   iii. Consider all activities
   iv. Think big picture
   v. Listen to each other, disagree respectfully
   vi. Think beyond this improvement to the next improvement
   vii. Don’t be afraid to ask questions
   viii. Participate fully
   ix. While there is not unlimited money, start with the dream. Eventually we’ll move to reality
   x. Keep public informed
   xi. Keep sidebar conversations to a minimum
   xii. Be patient
   xiii. Keep it positive – this is a good thing for the district
   xiv. Focus on what’s best for the student
   xv. Secondary importance: spectators, coaches, etc.

c. Review of Masterplanning process document by frk. This document is a “working draft”. Note: Scope of study included in this Masterplanning document is a starting point, Focus on outdoor facilities. Timeline is set up working backward from a January bid for Phase One work. Phase One work will be defined in final report by the committee.

4. Evaluation of facilities
   a. Review – frk went through draft Facilities Evaluation report. Will update report to reflect the conversation and input from committee members.

   b. Comments/Suggestions – committee members to review further and channel comments to Greg.

5. Committee Visits to area districts – discussion was held as to which districts to visit and what dates might work for the visit.