**ADM COMMUNITY SCHOOL DISTRICT**
**MODEL CLASSROOM TEACHER JOB DESCRIPTION**

**JOB TITLE:** Model Classroom Teacher  
**CLASSIFICATION:** Certified  
**IMMEDIATE SUPERVISOR:** Building Principal

**JOB SUMMARY:**  
Models best practice in classroom instruction. Acts as an early adopter of curriculum models. Serves as a resource to other teachers as a model for observation and reflection on teaching practices.

**QUALIFICATIONS:**
1. Standard Teaching License for State of Iowa  
2. Completed at least three years of teaching, with a minimum of one year as a teacher in the Adel DeSoto Minburn School District  
3. Successfully meets all Iowa Teaching Standards  
4. Knowledge of content and pedagogy aligned with district philosophy  
5. Demonstrates attributes consistent with a self-regulated learner  
6. Demonstrates risk-taking with new instructional strategies and curricular materials  
7. Evidence of deep understanding of the Iowa Core  
8. Demonstrates a high level of organizational skills

**ESSENTIAL JOB FUNCTIONS:**
1. Become familiar with ADM’s TLC Plan and work for its successful implementation.  
2. Participate in professional development to learn, observe, grow and practice in order to provide model lessons to colleagues.  
3. Host student teachers, Career Teachers, Career Teachers New to ADM and Resident Teachers.  
4. Intentionally invite other teachers to observe model lessons  
5. Model lessons will be digitally recorded and could be used to support professional development  
6. Observe other teachers to support personal professional growth  
7. Collaborate with Instructional Coach regularly.  
8. Agree to have name placed on a statewide database.  
9. Maintain appropriate confidentiality with records and professional relationships.  
10. Work collaboratively and communicate effectively with other leadership positions, staff and community to strengthen all aspects of the instructional program.  
11. Attend meetings as assigned.  
12. Provide documentation on duties assigned (classroom observation invitations) and performed.  
13. Operate in accordance with board policies and see that all policies of the board pertaining to employee’s area of jurisdiction are implemented.  
14. Perform other duties as assigned by building and/or district administration.

**ANTICIPATED MEETING REQUIREMENTS:**
1. Meet with staff before or after school hours based on needs  
2. Attend professional learning opportunities beyond the contract hours
TERMS OF EMPLOYMENT
1. Per ADM Board Policies and ADMEA Negotiated Agreement
2. Performance feedback per peer survey, quarterly; shared with building principal
3. Work additional 2 contract days
4. Additional compensation of $1,000 annually

It is the policy of the Adel DeSoto Minburn Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices.

May 31, 15